

## **Yearly Status Report - 2018-2019**

Part A	
Data of the Institution	
1. Name of the Institution	BALURGHAT COLLEGE
Name of the head of the Institution	Pankaj Kundu
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03522255392
Mobile no.	8348229018
Registered Email	college.balurghat@gmail.com
Alternate Email	college.balurghat2@gmail.com
Address	Balurghat, Dakshin Dinajpur
City/Town	Balurghat
State/UT	West Bengal
Pincode	733101
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Laxman Saha
Phone no/Alternate Phone no.	09775550173
Mobile no.	9775550173
Registered Email	college.balurghat@gmail.com
Alternate Email	college.balurghat2@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.balurghatcollege.ac.in
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.balurghatcollege.ac.in/wp-content/uploads/2019/04/academic-calender-2018-19.pdf

## 5. Accrediation Details

Cycle	Grade	CGPA	Year of	Vali	dity
			Accrediation	Period From	Period To
1	В	73.2	2004	03-May-2004	02-May-2009

## 6. Date of Establishment of IQAC 26-Nov-2009

## 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC		Number of participants/ beneficiaries
Value added Certificate Course in Collaboration with Dept. of Agriculture	28-Jun-2019 14	20

and Horticulture, Govt. of Westbengal, by Dept. of Botany on Agri- Horticultural aspect on skill development		
Consumer Awareness Programme in collaboration with Dept of Consumer Affairs and FBP Govt of WB	20-Feb-2019 1	50
Special lecture on Peasants of Society in North Bengal by Prof Shinkichi Taniguchi Japan organised by Dept of History	26-Feb-2019 1	65
Orientation programme for First year students of all streams Hons and General	19-Sep-2018 2	439
Interactive session on Self Contemplation and NAAC Reaccreditation	18-Dec-2018 1	58
Student Exhibition Xibit 2018	22-Feb-2019 3	400
Industry Collaboration Programme Special Lecture on Mass Spectra Analysis of Drug Synthesis by Dr BN Pramanik senior scientist Merck Pharmaceutical New Jersey USA	06-Feb-2019 1	91
Workshop cum awareness programme on Status Survey of Fishing Cat in the Wetland Habitats of WestBengal Dept of Zoology Balurghat College and Institute of Agricultural Science University of Calcutta	12-Feb-2019 1	74
Review of preparation for NAAC Reaccreditation Process Second Cycle	14-Feb-2019 1	79
Career awareness programme on Opportunities in Software Industry by Subhamoy Saha	15-Feb-2019 1	78
Consumer Awareness Programme in collaboration with Dept. of Consumer Affairs and FBP, Govt. of WB	20-Feb-2019 1	50

Special lecture on Peasants of Society in North Bengal by Prof. Shinkichi Taniguchi, Japan org by Dept. of History	26-Feb-2019 1	65
Career opportunities in Insurance Sector ,in collaboration with LIC, India, Balurghat Branch	27-Jun-2019 1	81
Awareness Campaigning for New Insurance Products, in collaboration with LIC, India, Balurghat Branch	27-Jun-2019 1	36
Seminar on Financial Education in collaboration with SEBI, by Dept. of Commerce	28-Jun-2019 1	52
Value added Course on Conversational Sanskrit Language, Dept of Sanskrit	28-Jun-2019 10	40
Value added Certificate Course in Collaboration with Dept. of Agriculture and Horticulture, Govt. of Westbengal, by Dept. of Botany on Agri- Horticultural aspect on skill development	28-Jun-2019 14	20
No Files Uploaded !!!		

# 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	West Bengal State Council of Science and Technology	Dept of Science Technology and Biotechnology Govt of WB	2018	294400
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<u>View File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

## 12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Adoption of Malancha Village by Balurghat College 2.Upgradation of Library regarding e resource facility and automation 3. Organisation of special lecture/seminar/awareness programme by various departments 4. Introduction of Kanailal and Charubala Scholarship for meritorious as well as needy students 5. Introduction of Certificate course in Sanskrit and Value added life skill imparting course in Agri and Horticulture.

#### View File

## 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Organising Orientation programme	Orientation programme for first year students which helps the students to get acclimatised with campus life, curriculum and administrative procedures
Adoption of Malancha village by Balurghat College	College authority organises four day camp on Feb at Malancha. This will help the villagers in various aspects of life including healthcare, education
Upgradation of Central library including e	Registration for INFLIBNET at Central library and installation of KOHA software has been completed. Automation process is under process. Faculty and Staff members to get more access to e content including e journals, e books and magazine
Organisation of Special lecture/seminar/awareness programme by Various departments	Dept of Commerce Chemistry Zoology History organised seminar awareness programmes which enabled students to acquire knowledge about consumer protection acts, mass spectrometry, fishing cat etc, and they will be benefited from the knowledge
Organisation of Career counselling programme by Dept. Of Mathematics	A career counselling programme was organised by Dept. Of Mathematics on 15 February. Sri Subhamoy Saha, an IT

Management consultant and Technology	
Advisor from Pune discussed various	
employment opportunities to students in	
Software and other small In	
View File	

## 14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body Balurghat College	27-Mar-2019
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Administrative Office and Accounts section has already been computerized. Applications for admission in First year B.A, B.Sc. and B.Com courses are accepted as online application, and the admission procedure is also performed with online merit list and fees submission. CBCS system to be implemented from 20192020 academic year. More rigorous Continuous Internal Evaluation process to be implemented across all departments, and involvement of more ICT Tools in curriculum, including computational methods of problem solving in various science departments. More robust waste management system and initiatives of green campus to be implemented.

## Part B

## **CRITERION I – CURRICULAR ASPECTS**

## 1.1 - Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

•The curriculum is set by University of Gourbanga. The institute has designed a well planned master routine keeping into account the prescribed format of class distribution required for effective curriculum delivery. • The ratio of honours and general courses has been managed according to the requirement of UGC curriculum. • The documentation process of effective delivery of curriculum is

one through submission of Lesson plans at the beginning of the academic year.

• Student feedback system ensures the quality of the effectiveness in curriculum delivery, at the end of the academic year. • Tutorial classes are also held during the academic year where discussions are made with the students about the effectiveness of curriculum delivery. • Regularised class tests and laboratory tests (wherever applicable) has ensured proper delivery of the curriculum and preparedness of the students during academic session. • ICT enabled teaching learning process has enhanced the quality and effectiveness of curriculum delivery. • Use of various softwares, educational websites, and smart class room has enhanced the quality of curriculum content delivery • Proper and updated instruments (e.g. digital weighing machine instead of chainometric balance) are provided to the students.

#### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Mathematics Camp	None	20/10/2018	21	employabil ity	competitive exams
Value added Certificate Course on Co nversational Sanskrit Language, Dept of Sanskrit	None	28/06/2019	10	skill development	skill development

## 1.2 – Academic Flexibility

## 1.2.1 - New programmes/courses introduced during the academic year

Programme/Course Programme Specialization		Dates of Introduction		
BA	No New Course	01/07/2018		
BCom	No New Course	01/07/2018		
BSc	No New Course	01/07/2018		
No file uploaded.				

## 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Bengali PG	01/07/2018
MA	Sanskrit PG	01/07/2018
MA	History PG	01/07/2018

## 1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course	
Number of Students	128	Nil	

## 1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled		
Value added Certificate Course in Collaboration with Dept. of Agriculture and Horticulture, Govt. of Westbengal, by Dept. of Botany on AgriHorticultural aspect on skill development	28/06/2019	20		
No file uploaded.				

## 1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships		
BSc	Zoology	13		
BA	Sanskrit	26		
BA	History	50		
BA	Geography	28		
BA	Education	58		
No file uploaded.				

## 1.4 - Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	No

## 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

Feedback from Students: The College takes the feedback from the Students via online feedback system in college website, on curricular aspects and results, analysis of which is given above. Based on the results it is understood that the students have some grievances regarding availability of the syllabus as e content. This issue is addressed by addition of more econtent in the library, and registration in INFLIBNET via which students can access over 30000 ebooks, and ejournals. To include latest developments in curriculum, ICT enabled tools are to be implemented more in the classroom, taking contents from various updated academic sources. Feedback from the Faculty: The College arranges a feedback session with the faculty members via online feedback system in college website. The feedback is taken mainly focusing on the academics of the students like whether the syllabus studied in the College helps the students to attain the course outcome, is the library of the College efficient enough to fulfill the needs of the students, whether the curriculum is advanced, whether the syllabus is covered in the classroom in the stipulated time. The faculties are quite sure about the syllabus being covered in the classrooms in the stipulated timeframe, but they are not satisfied with the resources available in the library which seems insufficient to fulfill the need of the students as well as the faculty members. The syllabus studied in the college seems to attain the

course outcome, as many of the alumni are placed in prestigious posts till date. But this percentage is not more than 40 percent, rests are either engaged in private sector or family occupation. The College takes the feedback session of the faculty members seriously and hence note down the different new innovative ideas given by them. They propose different career related professional courses which would enhance the students to get a viable job later, make the library efficient enough to make the e resources available for the students and the fculties easily, The College takes the proposal to the Governing Body after viable discussion with the different Departmental Heads and the Committees for the action plan. The College authority tries its best for any kind of up gradation required for the further development of the institution and the students as a whole.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 - Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bengali Hons	115	721	107
BA	English Hons	115	555	105
BA	Sanskrit Hons	115	464	115
BA	History Hons	115	177	91
ВА	Political Science Hons	115	90	36
BA	Economics Hons (also offered as BSc)	115	11	5
ВА	Geography Hons	32	257	31
ВА	Philosophy Hons	77	186	45
ВА	Education Hons	80	360	77
BCom	Accountancy Hons	153	27	18
BSc	Chemistry Hons	22	98	13
BSc	Physics Hons	32	84	22
BSc	Maths Hons	46	232	46
BSc	Botany Hons	32	209	25
BSc	Zoology Hons	32	361	32
BSc	Computer Science Hons	49	25	1
BA	BA General	2200	1509	1342
BSc	BSc General	400	203	73
BCom	BCom General	200	7	1
MA	Bengali PG	72	131	72

MA	History PG	60	48	30	
MA	Sanskrit PG	60	50	34	
No file uploaded.					

## 2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
	students enrolled	students enrolled	fulltime teachers	fulltime teachers	teachers
	in the institution	in the institution	available in the	available in the	teaching both UG
	(UG)	(PG)	institution	institution	and PG courses
			teaching only UG	teaching only PG	
			courses	courses	
2018	4604	258	52	Nill	10

## 2.3 - Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e- Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
52	40	9	1	1	8
No file uploaded.					

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring programme is available in the institution. Students from diverse demographic and economic backgrounds are enrolled in the college, so faculty members mentor the students in timely manner regarding various issues experienced by the students during the academic year. All the departments having honours subject in the curriculum, organise mentoring programme during the year with their students, all 3 years for UG and 2 years for PG, where all full time faculty members play role of mentors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4859	156	1:31

## 2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
62	52	10	Nill	21

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
2019	No award	Assistant Professor	No award	
No file uploaded.				

## 2.5 - Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination	
BA	BNGH	YEAR	13/06/2019	10/07/2019	
BA	ENGH	YEAR	13/06/2019	10/07/2019	
BA	SANH	YEAR	13/06/2019	10/07/2019	
BA	PLSH	YEAR	13/06/2019	10/07/2019	
BA	PHIH	YEAR	13/06/2019	10/07/2019	
BA	нізн	YEAR	13/06/2019	10/07/2019	
BA	EDCH	YEAR	13/06/2019	10/07/2019	
BA	GEOH	YEAR	13/06/2019	10/07/2019	
BA	ЕСОН	YEAR	13/06/2019	10/07/2019	
BSc	вотн	YEAR	13/06/2019	10/07/2019	
BSc	ZOOH	YEAR	13/06/2019	10/07/2019	
BSc	СЕМН	YEAR	13/06/2019	10/07/2019	
BSc	CMSH	YEAR	13/06/2019	10/07/2019	
BSc	PHSH	YEAR	13/06/2019	10/07/2019	
BSc	мтмн	YEAR	13/06/2019	10/07/2019	
BSc	GENS	YEAR	13/06/2019	10/07/2019	
BA	GENA	YEAR	13/06/2019	10/07/2019	
BCom	GENC	YEAR	13/06/2019	10/07/2019	
MA	BENGALI PG	SEMESTER	19/07/2019	13/08/2019	
MA	HISTORY PG	SEMESTER	19/07/2019	13/08/2019	
MA	SANSKRIT PG	SEMESTER	19/07/2019	13/08/2019	
BCom	ACNH	YEAR	13/06/2019	10/07/2019	
<u>View File</u>					

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The standard continuous internal evaluation process that has been in place at Balurghat College for several years has been continued in the academic year 2018-2019 as well. All the departments conducted class tests during academic session 2018-2019, and also most of the departments conduct laboratory tests as part of CIE. Some of the departments adopted student centric teaching learning methods, and included mock-teaching as part of their CIE process .Selection tests were conducted for all 3 years in UG, in March 2019.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar had been prepared well in advance before commencement of the academic year. Hardcopies of the academic calendar has been distributed among various stakeholders before beginning of academic session 2018-2019. B.A., B.Sc and B.Com 3 year Hons and general examinations are conducted by University of

GourBanga, and Balurghat College was chosen as one of the examination centre. The dates given by the university for examination had been adhered to strictly, and examination process has been completed in timely manner both for theory and practical examinations. An orientation programme for 1st year students has been conducted for all 1st year Hons students on 19-20 September, 2018. Dept. of Chemistry, Zoology, History organised special lectures during month of February. Dept. of Maths organised a career counselling programme where as Dept. of Commerce organised an awareness programme in collaboration with Dept. of Consumer affairs, Govt of WB, during month of February. Dates of these programmes were proposed during month of December January, so could not be included in the initial academic calendar. Students Exhibition was organised on 22-24 February 2019.

## 2.6 - Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.balurghatcollege.ac.in/wp-content/uploads/2019/04/Criteria-II-2.6.1-AQAR-2019-19.pdf

## 2.6.2 - Pass percentage of students

	itage of students				
Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGH	BA	Nill	83	74	89.16
ENGH	BA	Nill	69	62	89.86
SANH	BA	Nill	64	53	82.81
PLSH	BA	Nill	12	11	91.67
РНІН	BA	Nill	7	5	71.43
нізн	BA	Nill	54	39	72.22
EDCH	BA	Nill	58	38	65.52
GEOH	BA	Nill	21	19	90.48
ECOH	BA	Nill	Nill	Nill	0
вотн	BSc	Nill	22	21	95.45
ZOOH	BSc	Nill	11	11	100
СЕМН	BSc	Nill	4	3	100
CMSH	BSc	Nill	6	1	16.67
рнѕн	BSc	Nill	16	10	62.5
мтмн	BSc	Nill	28	26	92.85
GENS	BSc	Nill	24	19	79.17
GENA	BA	Nill	631	315	49.92
GENC	BCom	Nill	Nill	Nill	0
BENGALI PG	MA	Nill	68	66	97.06
HISTORY PG	MA	Nill	26	26	100
SANSKRIT PG	MA	Nill	26	26	100

ACNH	BCom	Nill	3	3	100
		No file	uploaded.		

## 2.7 - Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.balurghatcollege.ac.in/survey/fdbkprint.php

## **CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION**

## 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	3	NBHM	15	0
Minor Projects	3	DHSTBT GOV OF WB	17	8

View File

## 3.2 - Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No workshop on IPR	No workshop on IPR	01/07/2018

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Wireless Video Communication	Pabitra Sarkar	Dept of Youth Services and Sports Govt of WB	19/09/2018	BSC PART II Physics Hons student
Wireless Video communication	Indranil Halder	Dept of Youth services and sports Govt of WB	19/09/2018	BSC PART II Physics Hons
Wireless Video communication	Pritam Sarkar	Dept of Youth services and sports govt of WB	19/09/2018	BSC PART II Physics Hons
		No file uploaded		

No file uploaded.

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start- up	Date of Commencement
Not applicable	NA	NA	NA	NA	01/07/2018
No file uploaded.					

## 3.3 – Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not applicable	Nill

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Туре	Department	Number of Publication	Average Impact Factor (if any)		
International	Botany	1	5.97		
National	Chemistry	1	0.1		
International	Chemistry	2	1.27		
International	Zoology	2	0.52		
International	Mathematics	5	0.53		
International	Commerce	1	5.75		
National	Bengali	4	1.57		
International	Physics	1	6.1		
	No file uploaded.				

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication			
Botany	1			
Bengali	2			
<u>View File</u>				

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/Web of Science or PubMed/Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Vegetation pattern and forest dependent survival	Gouri Das	Int Journal of creative research thoughts	2018	1	Balurghat College	Nill
A struct urally cha racterised chormone- quinoline conjugate motif for colorimetr ic detection of Cobalt	Abhishek Majhi	J Indian Chem Soc	2019	1	University of Burdwan	Nill

ion						
Performa nce evaluation of polymeric blend of vinyl acetate and acrylate based copolymers in lubrica ting oil	Sultana Yeasmin	Petroleum Sc and Technology	2019	1	North Bengal University	Nill
Expediti ous synthesis of diverse spiro fused quin oxaline de rivatives using magn etically separable coreshell CoFe204SiO 2SO3H nano catalyst under ultr asonicatio n	Soumen Sarkar	Appl Org anometalli c Chem	2019	1	University of Calcutta	Nill
First record of an extant and new species of the gtenus Serromyia Meigen from Indi	Poulami Saha	Internat ional Journal of Entomology	2018	1	University of Burdwan	Nill
On a new species of the genus Tetrabezzi a KIEFFER, 1917 from West Bengal, India, with a key to world species	Poulami Saha	Polish Journal of Entomology	2018	1	University of Burdwan	Nill
An Assessment	Beauty Das	Internti onal	2018	1	Balurghat	Nill

of Flood Hazard on Changing Landscape and Livelyhood In Atreyee Baasin Areas Balurghat Municipali ty Area		Journal of Research And Analytical Reviews			College	
Exact solutions of unsteady MHD free convection in a radiating fluid flow past a flat plate with ramped wall tempe rature and Concentrat ion	Harekris hna Mondal	Journal of Applied Fluid Mechanics	2019	1	Vidyasagar University	Nill
Unsteady slip flow past an infinite vertical plate with Ramped plate temp erature and concen tration in presence of thermal radiation and buoyancy	Harekris hna Mondal	Journal of Enginee ring Therm ophysics	2019	1	Vidyasagar University	Nill
Fault tolerant metric dimension of circulant graphs Cn 1 2 3	Laxman Saha	Theoreti cal Computer Science	2019	1	Balurghat College	Nill
A new graph radio k	Laxman Saha	Discrete Mathematic s	2019	1	Balurghat College	Nill

coloring algorithm		Algorithms and Applic ations				
Upper bound for radio k chromatic number of graphs in connection with partition of vertex set	Laxman Saha	AKCE Journal of graph and Combinator ics	2019	1	Balurghat College	Nill
Micro Small and Medium Enterprise in West bengal An Emperical Study	Dipankar Dutta	IJRAR	2019	1	Balurghat College	Nill
NABARUN BHATTACHAR YYAER	BIPLAB C HAKRABORTY	PROTIDWONI THE ECHO	2018	1	Balurghat College	Nill
BANGLA THEATRE E RABINDRASA HITYER NABANIRMAN	BIPLAB C HAKRABORTY	SHINJAN	2018	1	Balurghat College	Nill
RAKTA MANCHA NA MUKTO MANCHA EK ADVUT JADU KHELAR ITIHAS	BIPLAB C HAKRABORTY	SHAKBOL	2018	1	Balurghat College	Nill
Narayan Gangopadhy ayer Lekhanite Ranjan O Debnath satwar dui rup	Sefali Mondal	SHAKBOL	2018	1	Balurghat College	Nill
Hyperons and Resonances in Nuclear Matter	Madhumita Dhar	Progress in Particle and Nuclear Physics	2018	1	Balurghat College	2
			<u>View File</u>			

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
A struct urally cha racterised chormonequ inoline conjugate motif for colorimetr ic detection for Cobalt ion	Abhishek Majhi	J Indian Chem Soc	2019	31	Nill	University of Burdwan
Performa nce evaluation of polymeric blend of vinyl acetate and acrylate based copolymers in lubrica ting oil	Sultana Yeasmin	Petroleum Science and Technology	2019	34	Nill	University of NorthBe ngal
Expediti ous synthesis of diverse spiro fused quin oxaline de rivatives using magn etically separable coreshell CoFe204SiO 2 SO3H nan ocatalyst under ultr asonicatio n	Soumen Sarkar	Appl Org anometal Chem	2019	63	Nill	University of Calcutta
First record of an extant and new species of the gtenus Serromyia Meigen	Poulami Saha	Internat ional Journal of Entomology	2019	25	Nill	University of Burdwan

from India						
Fault tolerant metric dimension of circulant graphs Cn 1 2 3	Laxman Saha	Theoreti cal Computer Science	2019	100	Nill	Balurghat College
A new graph radio k coloring algorithm	Laxman Saha	Discrete Mathematic s Algorithms and Applic ations	2019	1	Nill	Balurghat College
Upper bound for radio k chromatic number of graphs in connection with partition of vertex set	Laxman Saha	AKCE Journal of graph and Combinator ics	2019	5	Nill	Balurghat College
Hyperons and Resonances in Nuclear Matter	Madhumita Dhar	Progress in Particle and Nuclear Physics	2018	97	2	Balurghat College
			<u>View File</u>			

## 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

71 1		, ,	<u> </u>				
Number of Faculty	International	National	State	Local			
Attended/Semi nars/Workshops	3	3	Nill	Nill			
Presented papers	6	5	3	Nill			
Resource persons	2	Nill	Nill	1			

## No file uploaded.

## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	NSS Unit Balurghat College and Dakshin	2	50

	Dinajpur Voluntary Blood Donors Association				
Thalasemia Test Camp and Awareness Programme	NSS Unit Balurghat College and Thalasemia Control Unit, Balurghat District Hospital	4	165		
<u>View File</u>					

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited		
Republic day parade in Balurghat Stadium	First and second prize in Republic day parade	Office of the District Magistrate, Dakshin Dinajpur	53		
No file uploaded.					

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Celebration of Swachhata Samaroha First Phase	NCC Unit Balurghat College	Swachhata Samaroha	2	100
Celebration of Swachhata Samaroha Second Phase	NCC Unit Balurghat College	Swachhata Samaroha	2	120
Special Camp based on Swachhata at Malancha Village	NSS Unit Balurghat College	Swachhata abhijaan	4	40
Celebration of International Day of Yoga	NSS Unit Balurghat College	International Day of Yoga	2	40
Plastic free zone awareness programm	NSS Unit Balurghat College Dept. of Chemistry, Balurghat College	Special seminar on awareness about uses and abuses of Plastic	3	50
Seminar on Pervention of Vector born diseases	NSS Unit Balurghat College	Awareness about prevention of vector born	2	50

		disease		
No file uploaded.				

## 3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration		
No activity	No activity 00		00		
No file uploaded.					

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Not applicable	NA	NA	01/07/2018	30/06/2019	NA
No file unleaded					

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs			
Not Applicable	Nill					
No file uploaded.						

## **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

## 4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10	13

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added			
Campus Area	Existing			
Class rooms	Existing			
Laboratories	Existing			
Classrooms with Wi-Fi OR LAN	Existing			
Seminar halls with ICT facilities	Existing			
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added			
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added			
No file uploaded.				

## 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation	
КОНА	Partially	18.11	2019	

4.2.2 - Library Services

Library Service Type	Exis	ting	Newly Added		Total	
Text Books	22077	2104804	12	1812	22089	2106616
Reference Books	8652	706200	20	4774	8672	710974
Journals	26	32575	Nill	Nill	26	32575
e- Journals	1	5000	1	5900	2	10900
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher Name of the Module		Platform on which module is developed	Date of launching e- content			
No Teacher No Module Not Applicable 01/07/2018						
No file uploaded.						

## 4.3 - IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Туре	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	54	2	13	0	0	8	46	35	0
Added	0	0	0	0	0	0	0	0	0
Total	54	2	13	0	0	8	46	35	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility	
Not Applicable	http://www.balurghatcollege.ac.in	

## 4.4 - Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
22	39	25	36

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilising academic facilities can be divided among class rooms, laboratories and library. Procedure for utilisation of classrooms can be attributed to assignment of all the classrooms in a proper effective manner in the master class routine prepared for all the streams, ahead of commencement of classes in July 2018. Classrooms of KB Buildings are utilised for organizing seminars and workshops. Laboratories were also used for organising seminar in cases where hands-on demonstration was needed. Procedure for maintenance in the library and procedure for issuance of books in the library was catered out well in advance to the students and faculty members. Proper log book was maintained for visitors in the laboratory, and register book were maintained for issuing books to the library. Procedures and policies for maintaining the laboratories were designed before the commencement of academic year. Students were given a set of guidelines and rules mentioning safety and security procedures to be maintained in the laboratories. Waste management systems were designed properly in the laboratory , to segregate solid and liquid waste systems. Gas pipe lines of all the laboratories were maintained by proper servicing during the academic year, which ensured safe operation of various Bunsen burners and pipelines. Chemical and other glass apparatus/instruments are purchased through proper calling of tender before start of the academic year. College campus ground was utilised for various sporting event. A Badminton court was prepared and students , faculty members participated in game of badminton. Various gears for Cricket

http://www.balurghatcollege.ac.in/wp-content/uploads/2019/05/Maintenance-and-Utilization-of-Facilities.pdf

## **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

#### 5.1 - Student Support

## 5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees			
Financial Support from institution	half freeship Full freeship	405	166470			
Financial Support from Other Sources						
a) National	Kanyashree AND Swami vivekananda merit cum means scholarship	437	18587250			
b)International	Kanailal Charubala Scholarship	6	12000			
_	<u>View File</u>					

## 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

enhancement scheme enrolled enrolled
--------------------------------------

Personal Counselling	16/01/2019	212	Teachers of respective departments	
Remedial Coaching	17/12/2018	174	Teachers of respective departments	
<u>View File</u>				

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed	
2019	Enhancement and Development Scheme	184	195	5	1	
<u>View File</u>						

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
136	120	58

## 5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Nameof Number of Number of organizations students visited participated			Nameof organizations visited	Number of students participated	Number of stduents placed
Not applicable	Nill	Nill	Not applicable	Nill	Nill
No file uploaded.					

## 5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	3	B.Sc.	Botany	University of Gourbanga	M.Sc. (Botany)
2018	4	B.Sc	Chemistry	Raiganj University (1), Visva Bharati (1), University of Gourbanga (2)	M. Sc.

2018	2	B.Com	Commerce	University of Gourbanga	M. Com
2018	1	B.Sc.	Computer Science	University of Gourbanga	M. Sc.
2018	20	B.A.	Education	University of Gourbanga (1), Raiganj University (2), Netaji Subhash Open University (17)	M.A.
2018	8	в.А.	Geography	North Bengal University Main Campus (2), NBU Jalpaiguri Campus (1), University of GourBanga (5)	M.A.
2018	25	B.A.	History	Balurghat College P.G.	M.A.
2018	3	B.A.	Philosophy	UNIVERSITY OF BURDWAN(2) UNIVERSITY OF CALCUTTA (1)	M.A.
2018	6	B.Sc.	Physics	University of GourBanga	M. Sc.
2018	2	в.А.	Pol. Sc.	University GourBanga (1), North Bengal University (1)	M.A.
2018	23	B.A.	Sanskrit	Balurghat College (20), University GourBanga (3)	M.A.
2018	25	в.А.	English	Indira Gandhi National Open University (14), University of GourBanga (3), N.S.O.U(8)	M.A.

2018	23	B.A.	Bengali	Balurghat College PG (21), UGB (2)	M.A.	
<u>View File</u>						

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying			
SET	1			
CAT	1			
<u>View File</u>				

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants		
Teachers Day	Departmental	500		
Freshers Welcome	Departmental	1000		
Annual Exhibition	Intra Institutional	600		
World Sanskrit Day	Departmental	390		
International Mother Language Day	Intra Institutional	400		
Annual Cultural Programme	Intra Institutional	300		
<u>View File</u>				

#### 5.3 - Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Not Applicable	National	Nill	Nill	NA	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council in Balurghat College is a very active one and they have specific set of committees who look after students needs during the academic year starting from the admission process. Student council has organised a host of functions during the academic year including freshers welcome, social programme, teacher student cricket match during College foundation day 8 September 2018, Saraswati Puja, Annual College sports. The General Secretary of student council is a member of College Governing Body, which is the main administrative body for proper functioning of various activities in the College. Students Council organised Students Exhibition and Cultural Competition for students during 22, 24 February, 2019. General Secretary of the Students council was part of the administrative bodies that were in charge for conducting the exhibition and cultural competitions which also included faculty members. Various members of students council were also in charge of separate cultural competitions where they assisted faculty members to conduct the

competitions. Members of Students Council are also present in Library Committee and IQAC.

## 5.4 – Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

Alumni Association is operating in the institution since 2016. It is continuing developmental activities during the year. A website of the Balurghat college has been inaugurated in presence of Principal and Governing Body members. It will be registered under society registration act in future.

#### 5.4.2 - No. of enrolled Alumni:

135

5.4.3 – Alumni contribution during the year (in Rupees) :

6000

5.4.4 - Meetings/activities organized by Alumni Association :

Inauguration of website Malancha Village uptake and proposal of tubewell installation Matribhasha Dibas 21 February 2019

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

NSS Unit of Balurghat College organised a 4 day camp 12 to 15 February, 2019 at Malancha Village, Balurghat, Dakshin Dinajpur. Balurghat College officially adopted Malancha Village, and will work towards general development of Village including Education, healthcare and social welfare. Though this has been done after consultation with IQAC and College Management, NSS unit was allowed to go independently to the village, set up a camp, and conduct the whole adoption process. Non statutory committee was formed to work with NSS officers of Balurghat College unit to oversee the above mentioned project. Student Exhibition and Cultural Competitions were held in month of February 2019. A series of non-statutory sub committees were formed with each committee headed by joint convenors. Each committee were in charge of specific cultural competitions e.g. Dance, Extempore speech, debate, quiz etc, and they supervised each of the event to smooth completion. Participation from all faculty members enhanced the quality of the projects displayed in the student exhibition.

6.1.2 – Does the institution have a Management Information System (MIS)?

**Partial** 

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Under Graduate section of the college is governed by the curriculum of University of Gourbanga, so there is not much scope for the college to develop the curriculum on their own.  Despite the constraints regarding

	curriculum development, The college introduces innovative ideas within the curriculum to make it more effective regarding content delivery. This includes field excursions, local industry visit and project works, which enhances the cognitive ability of the students. The curriculum of the PG courses are designed by the College as it has the autonomy to do so.
Teaching and Learning	Teaching learning process has been improved to a great extent by adopting student centric method of teaching which involves mock teaching by the students. Students are assigned particular topics based on their curriculum, which has already been taught in class, and they are asked to deliver the topic infront of their peers and faculty members. Adoption of ICT tools and audiovisual techniques improve teaching learning process as well. Regularised class tests and lab tests, use of museum by history students, wifi enabled zones on certain areas of the college also enhanced the overall teaching learning process.
Examination and Evaluation	The Undergraduate section is governed by University of Gourbanga, so the college has to follow the pattern of Examination set by UGB strictly.  However, the college has designed a various number of internal evaluation processes including continuous evaluation through class tests and laboratory tests wherever applicable.  Surprise class tests are also introduced in the curriculum, which tests the preparedness of the student at any given time during the academic session. Evaluation is also done based on projects and field trips, and through assignments provided to the students in timely manner during the academic session. Seating arrangements and room allotment for all the exams were done via computer programming.
Research and Development	IQAC successfully encouraged faculty members to participate in research activities and seminar/conferences.  College encouraged science departments to submit proposals for science popularisation workshop project by Dept. of Higher Education, Govt of WB.  5 science departments submitted proposals successfully. Career counselling programme was organised to

Library, ICT and Physical Infrastructure / Instrumentation  Infrastructure / Instrumentation of the library is under process. Classes to be taken at the ICT enabled smart classroom are included in the master class routine for the academic seasion 2018 19, and it was mandatory for all the departments to take at least one class at the ICT enabled room per week.  Faculty members use various audiovisual techniques, including uploading of the relevant content in college website , to enhance teaching learning through use of ICT.  College authority allowed various faculty members along with TQAC members to attend several workshops on NAAC accreditation process. Also all the faculty and staff members were made part of the Student Exhibition and Cultural competition, which ensured proper utilisation of Human resource available at the college.  Industry Interaction / Collaboration  Industry Interaction / Collaboration  Or. B. N. Pramanik, Senior Ex Sceintist and researcher, from Merck Pharmaceutical Company, New Jersey, USA has delivered a lecture to the students about Mass spectrometric analytical techniques of Drugs and Chemicals, and also created awareness among the students about possible career in Pharmaceutical Industry. He has also started a scholarship for the students of Balurghat College, to be awarded from next academic session.  Admission of Students  Admission of the students are done completely via e governance, i.e., online procedure, and any issues related to student admission is dealt promptly by Admission committee.			enhance employability among students. Awareness programme was also organised in collaboration with Dept. of Consumer Affairs, Govt. of Westbengal. Dept. of Zoology, Chemistry and Physics also organised research oriented seminars to enhance quality of research, and generate ideas among teachers and students.
Infrastructure / Instrumentation  enhancing the e resource content of the library. Installation of KOHA software for digitization of the library is under process. Classes to be taken at the ICT enabled smart class routine for the academic session 2018 19, and it was mandatory for all the departments to take at least one class at the ICT enabled room per week. Faculty members use various audiovisual techniques, including uploading of the relevant content in college website, to enhance teaching learning through use of ICT.  Human Resource Management  College authority allowed various faculty members along with IQAC members to attend several workshops on NAAC accreditation process. Also all the faculty and staff members were made part of the Student Exhibition and Cultural competition, which ensured proper utilisation of Human resource available at the college.  Industry Interaction / Collaboration  Dr. B. N. Pramanik, Senior Ex Sceintist and researcher, from Merck Pharmaceutical Company, New Jersey, USA has delivered a lecture to the students about Mass spectrometric analytical techniques of Drugs and Chemicals, and also created awareness among the students about possible career in Pharmaceutical Industry. He has also started a scholarship for the students of Balurghat College, to be awarded from next academic session.  Admission of Students  Admission of the students are done completely via e governance, i.e., online procedure, and any issues related to student admission is dealt promptly by Admission committee.		Library, ICT and Physical	INFLIBNET is in operation for
Human Resource Management  College authority allowed various faculty members along with IQAC members to attend several workshops on NAAC accreditation process. Also all the faculty and staff members were made part of the Student Exhibition and Cultural competition, which ensured proper utilisation of Human resource available at the college.  Industry Interaction / Collaboration  Dr. B. N. Pramanik, Senior Ex Sceintist and researcher, from Merck Pharmaceutical Company, New Jersey, USA has delivered a lecture to the students about Mass spectrometric analytical techniques of Drugs and Chemicals, and also created awareness among the students about possible career in Pharmaceutical Industry. He has also started a scholarship for the students of Balurghat College, to be awarded from next academic session.  Admission of Students  Admission of the students are done completely via e governance, i.e., online procedure, and any issues related to student admission is dealt promptly by Admission committee.		_ · · · · · · -	enhancing the e resource content of the library. Installation of KOHA software for digitization of the library is under process. Classes to be taken at the ICT enabled smart classroom are included in the master class routine for the academic session 2018 19, and it was mandatory for all the departments to take at least one class at the ICT enabled room per week. Faculty members use various audiovisual techniques, including uploading of the relevant content in college website, to enhance teaching learning through
faculty members along with IQAC members to attend several workshops on NAAC accreditation process. Also all the faculty and staff members were made part of the Student Exhibition and Cultural competition, which ensured proper utilisation of Human resource available at the college.  Industry Interaction / Collaboration  Dr. B. N. Pramanik, Senior Ex Sceintist and researcher, from Merck Pharmaceutical Company, New Jersey, USA has delivered a lecture to the students about Mass spectrometric analytical techniques of Drugs and Chemicals, and also created awareness among the students about possible career in Pharmaceutical Industry. He has also started a scholarship for the students of Balurghat College, to be awarded from next academic session.  Admission of Students  Admission of the students are done completely via e governance, i.e., online procedure, and any issues related to student admission is dealt promptly by Admission committee.		Human Resource Management	College authority allowed various
Sceintist and researcher, from Merck Pharmaceutical Company, New Jersey, USA has delivered a lecture to the students about Mass spectrometric analytical techniques of Drugs and Chemicals, and also created awareness among the students about possible career in Pharmaceutical Industry. He has also started a scholarship for the students of Balurghat College, to be awarded from next academic session.  Admission of Students  Admission of the students are done completely via e governance, i.e., online procedure, and any issues related to student admission is dealt promptly by Admission committee.			to attend several workshops on NAAC accreditation process. Also all the faculty and staff members were made part of the Student Exhibition and Cultural competition, which ensured proper utilisation of Human resource
completely via e governance, i.e., online procedure, and any issues related to student admission is dealt promptly by Admission committee.		Industry Interaction / Collaboration	Sceintist and researcher, from Merck Pharmaceutical Company, New Jersey, USA has delivered a lecture to the students about Mass spectrometric analytical techniques of Drugs and Chemicals, and also created awareness among the students about possible career in Pharmaceutical Industry. He has also started a scholarship for the students of Balurghat College, to be awarded
6 2 2 – Implementation of e-governance in greas of operations:		Admission of Students	completely via e governance, i.e., online procedure, and any issues related to student admission is dealt
	6	\$ 2.2 – Implementation of a governance in areas of appro	tions:

## 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details		
Planning and Development	Website of Balurghat College		

Administration	Tally software has been used in the college administration
Finance and Accounts	Tally software to maintain college accounts, Reception of salary fund from Govt through HRMS portal
Student Admission and Support	Online application for student admission .
Examination	Seat arrangement for Test Examinations and University examinations

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Laxman Saha	Two Day National Seminar on Recent Trends in Mathematical Sciences and Its Application	Registration Fees	4000
2018	Gouri Das	National Seminar on Conservation and Sustainable Use of Medicinal and Aromatic Plants	Registration and Logistics	11409
2019	Gouri Das	International Seminar on Current Avenues in Microbial and Plant Sciences	Registration Fees	5500
		<u>View File</u>		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Interact ive Session on Self Conte mplation	Awareness about fort hcoming NAAC reacc	18/12/2018	18/12/2018	58	18

	and Awareness on NAAC Re accreditat ion	reditation process for Staff Members				
2019	Assessment on NAAC Re accreditat ion Process	Training Programme for UGB Ex amination	22/01/2019	22/01/2019	79	16
2019	Training Programme for Admission for 2019 20 session	Training Programme for Admission for 2019 2020 session	06/06/2019	06/06/2019	7	5

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	01/08/2018	21/08/2018	21
Refresher Course	2	31/12/2018	22/01/2019	21
Refresher Course in research methodology and data analysis for Social Sciences	1	14/11/2018	04/12/2018	21
Workshop on Learning of QGIS	2	05/10/2018	12/10/2018	7
One Week Course on Advanced Image Processing	1	24/09/2018	28/09/2018	5
Special Refresher Course in Chemistry by UGC-HRDC University of Calcutta	1	30/11/2018	20/12/2018	21
Refresher Course in Mathematics	1	07/12/2018	27/12/2018	21

Refresher Course in Physics Jadavpur University	1	19/11/2018	11/12/2018	21			
Short term Course on MOOCS E Content Development and Open Educational Resourses	1	26/11/2018	02/12/2018	7			
Short term Corse on Research Methodology	1	24/08/2018	30/08/2018	7			
FDP on Goods and Service Tax	3	03/10/2018	03/10/2018	1			
Workshop on NAAC Accreditation and Assesment Calcutta University	3	29/11/2018	29/11/2018	1			
Workshop on NAAC Accreditation and Assesment	3	07/02/2019	07/02/2019	1			
Online Refresher Course in Chemistry for Higher Education, MHRD, Govt of India	2	01/11/2018	28/02/2019	120			
Orientation Training for NSS Programme Officers, Organized by Empanelled Training Institute, Ramakrishna Mission Ashrama, Narendrapur	1	23/06/2019	29/06/2019	7			
	<u>View File</u>						

## 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teac	hing	Non-te	aching
Permanent	Permanent Full Time		Full Time

Nill	Nill	Nill	Nill
------	------	------	------

#### 6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Balurghat College Employees Cooperative Society	Balurghat College Employees Cooperative Society	Half Free and Full Free tution

## 6.4 – Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

External audit is done by DPI Govt of Westbengal

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

	Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose			
	Dr Birendra Pramanik Merck Pharmaceuticals New Jersey USA	140000	Kanailal Charubala Memorial Scholarship for meritorius and need based students			
ì	<u>View File</u>					

## 6.4.3 - Total corpus fund generated

106000

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Inte	rnal		
	Yes/No Agency		Yes/No A		Yes/No	Authority
Academic	No Nill		No	Nill		
Administrative	No	Nill	No	Nill		

## 6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

No official parent teacher association , but faculty members contact parents regarding issues of students, both individually and collectively, to address curricular issues.

#### 6.5.3 – Development programmes for support staff (at least three)

1Meeting with support staff for conducting Test Examinations and UGB Examinations at Balurghat Center 2Meeting with support staff before online admission process 3Meeting with support staff regarding NAAC Accreditation process

## 6.5.4 - Post Accreditation initiative(s) (mention at least three)

1.College has started mentoring programme for the students which addresses academic and cognitive related issue of the students. College has also career counselling programme which addressed large dropouts in some departments. 2College has started value added lifeskill imparting course in Agriculture, Horticulture and Fisheries, and certificate course programme in Sanskrit as Spoken Language. 3Equipments for science laboratories has also been upgraded during the year. 4College has started scholarship from an endowment fund setup by B.N. Pramanik, scientist, Merck Pharmaceuticals, USA, which will benefit

## needy as well as meritorious students.

## 6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

## 6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Orientation programme for first year students Hons and General	19/09/2018	19/09/2018	20/09/2018	439
2018	Interactive session on Self Contemp lation and Awareness for NAAC Rea ccreditation	18/12/2018	18/12/2018	18/12/2018	58
2019	Industry C ollaboration Programme Special Lecture by BN Pramanik Merck USA on Mass Spectra	06/02/2019	06/02/2019	06/02/2019	91
2019	Workshop cum awareness programme on Status Survey of Fishing Cat in the Wetland Habitats of WestBengal Dept. of Zoology Balurghat College and Institute of Agricultural Science, University	12/02/2019	12/02/2019	12/02/2019	74

	of Calcutta				
2019	Career awareness programme on Opportunitie s in Software Industry by Subhamoy Saha	15/02/2019	15/02/2019	15/02/2019	78
2019	Consumer Awareness Programme in collaboratio n with Dept. of Consumer Affairs and FBP, Govt. of WB	20/02/2019	20/02/2019	20/02/2019	50
2019	Special lecture on Peasants of Society in North Bengal by Prof. Shinkichi Taniguchi, Japan organised by Dept. of History Balurghat College	26/02/2019	26/02/2019	26/02/2019	65
2019	Career opp ortunities in Insurance Sector ,in c ollaboration with LIC, India, Balurghat Branch	27/06/2019	27/06/2019	27/06/2019	81
2019	Awareness Campaigning for New Insurance Products, in collaboratio n with LIC, India, Balurghat Branch	27/06/2019	27/06/2019	27/06/2019	36
2019	Seminar on Financial Education in collaboratio	28/06/2019	28/06/2019	28/06/2019	52

	n with SEBI, by Dept. of Commerce				
2019	Value added Course on Conversat ional Sanskrit Language, Dept of Sanskrit	28/06/2019	28/06/2019	08/07/2019	40
2019	Value added Certificate Course in Co llaboration with Dept. of Agriculture and Horticul ture, Govt. of Westbengal, by Dept. of Botany on Ag riHorticultu ral aspect on skill development	28/06/2019	28/06/2019	11/07/2019	20

No file uploaded.

## **CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

## 7.1 - Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of F	Participants
			Female	Male
Seminar on Puberty and Women Health	08/03/2019	08/03/2019	135	88

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

## Percentage of power requirement of the University met by the renewable energy sources

 Promoting awareness against wastage of water and electricity through leaflet and signboards
 Use of renewable energy resources and meeting power requirements of the college via renewable energy resources
 Benefits and challenges of using LED bulbs
 Importance of creating Green Zone in College Campus

## 7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

## 7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	21/06/2 019	1	Inaugur ation of Tubewell in adopted Malancha village donated by Balurghat College Alumni As sociation	Drinking water and water for daily usage	10
2019	1	1	12/04/2 019	1 uploaded.	Inaugur ation and Installat ion of Sanitary Napkin Vending Machine in Girls Common Room	Mainten ance of PProper Hygiene of Girls Students	46

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Balurghat College Code of Conduct Handbook	01/07/2018	Proper action is taken as per code of conduct handbook guidelines regarding admission procedures, Boys Hostel issues, attendance of students etc

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	250
Republic Day	26/01/2019	26/01/2019	230
International Womens day	08/03/2019	08/03/2019	122
International	21/02/2019	21/02/2019	110

Mother Language Day			
International Yoga Day	21/06/2019	21/06/2019	44
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Ecofriendly Transportation, Saving water in Labs, Medicinal plant garden, Saving electricity, proper disposal in laboratories, Move to paperless administration

#### 7.2 - Best Practices

## 7.2.1 – Describe at least two institutional best practices

International Yoga Day Celebration ,Swaachta hi Seva Abhijan,World Aids Day ,
Seminar to increase awareness of Plastic free zone, Thalassemia test and
awareness programme, Installation of Sanitary Napkin vending machine, Blood
donation camp Malancha

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.balurghatcollege.ac.in/wp-content/uploads/2019/05/Institutional-Best-Practices.pdf

#### 7.3 - Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In keeping with the motto of the college, empowerment through education, teaching and non teaching staff of Balurghat College continuously strive to encourage and emphasise on the education of its students. The college is situated in the rural belt and many of the students come from economically weak and socially backward section of the society, many of them being first generation learners. The students are encouraged to participate in model presentations, Youth Parliaments. The students are mentored and parent teacher meetings are held in order to appraise the guardians about the progress of their wards. The college arranges 50 percent waiver of the college tuition fees for financially backward students. The Kanyasri Prokolpo of the State Government is also implemented successfully since 2014 2015 for encouraging the girl students to continue their formal education. Around 300 students on an average per year have been enjoying the benefits of Kanyasri Prokolpo for the past four years.

#### Provide the weblink of the institution

http://www.balurghatcollege.ac.in

## 8. Future Plans of Actions for Next Academic Year

TQAC and Balurghat College plans to introduce value added courses and certificate programme on Agriculture, Fisheries, and Horticulture which will enable students to tackle real life problem solving. IQAC plans to organise various Video lectures and seminar, and emphasise more on ICT enabled teaching and learning. The automation of library is to be completed within the next academic year, and digital checkin and checkout of books to be performed at the library. Internal assessment mechanism to be made more robust, with regular class tests and assignments at regular intervals. Students to be encouraged to participate more in applicationoriented teaching and learning, with emphasis on environmental issues, projects etc. IQAC proposes to inculcate many green initiatives across the campus, and maintain proper wastemanagement system.

Egovernance to be implemented more efficiently in many administrative procedures in College. IQAC plans to work closely with Alumni Association of Balurghat College to facilitate overall development of Balurghat College.