

Date: 12.07.2016


NOTICE

This is to inform all concerned that a meeting of the IQAC will be held on 15/07/2016 at 11:00 a.m. in the Principal's Chamber. The agenda of the meeting will be the following:

1. To read and confirm the resolutions of previous meeting
2. To discuss about preparation of comprehensive proforma for collecting data from teaching and non-teaching staffs
3. To discuss about developing mechanisms for gathering feedback from different categories of stakeholders
4. To discuss about orientation programme for UG 1st year students (B.A./B.Sc/B.Com) Hons and General
5. To discuss about matters related to Fresher's welcome programme



Dr. Yang Lhamu Bhutia,
IQAC Cordinator



Prasanta Dhair
Teacher-in-Charge
Balurghat College
**Teacher-in-charge
Balurghat College**



Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Date & Time: 15/07/2016, 11:00 A.M.

Venue: Principal's Chamber

Agenda of the meeting:

1. To read and confirm the resolutions of previous meeting
2. To discuss about preparation of comprehensive proforma for collecting data from teaching and non-teaching staffs
3. To discuss about developing mechanisms for gathering feedback from different categories of stakeholders
4. To discuss about orientation programme for UG 1st year students (B.A./B.Sc/B.Com) Hons and General
5. To discuss matter related to fresher's welcome programme.

The following points were discussed in the meeting:

1. Resolved that the IQAC unanimously approved the minutes of the previous meeting held on 28/01/2016
2. IQAC had discussed about upgradation of website in its last meeting. To expedite the process, and for upgrading the staff profile in the website, collection of data is required from all teaching and non-teaching staff members. It is resolved that IQAC to prepare separate proforma for teaching and non-teaching staffs. The proforma would reflect various aspects of a teacher's credentials including teaching experience, research interests and publications, whereas the proforma for non-teaching staffs be in accordance with their administrative and academic duties performed at the college.
3. IQAC acknowledges the importance of gathering feedbacks from different stakeholders such as students, staff members, guardians, alumni associations etc. It is resolved that an online system of feedback gathering to be constructed.
4. It is resolved that a two-day orientation programme for all 1st year students across all streams (Hons and General) to take place at Balurghat College during the month of August, 2016.
5. It is resolved that various departments to organize fresher's welcome programme during month of August and September, 2016.

Members present:

1. Sri Ajay Kumar Saha, President, Governing Body
2. Dr. Yang Lhama Bhutia, Coordinator, IQAC
3. Dr. Biman Chakraborty
4. Sri Subhendu Mahato
5. Dr. Asish Kumar Das
6. Dr. Gouri Das
7. Dr. Bhaswati Mukhopadhyay
8. Dr. Laxman Saha
9. Dr. Shyam Charan Barma
10. Sri Sanjoy Das



Dr. Yang Lhamu Bhutia,
IQAC Cordinator



Prasanta Dhair
Teacher-in-Charge
Balurghat College
Teacher-in-Charge
Balurghat College

Date: 13.09.2016

NOTICE

This is to inform all concerned that a meeting of the IQAC will be held on 15/09/2016 at 2:00 p.m. in the Principal's Chamber. The agenda of the meeting will be the following:

1. To read and confirm the resolutions of previous meeting
2. To discuss about possible activities by the NCC and NSS units of Balurghat College
3. To discuss about changes in API proforma
4. To discuss about maintenance of department wise publication list
5. To discuss about matter related to meeting with Teacher's Council regarding conducting Career Counselling and motivational classes



Dr. Yang Lhamu Bhutia,
IQAC Cordinator



Prasanta Dhair
Teacher-in-Charge
Balurghat College

Teacher-in-charge
Balurghat College



Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Date & Time: 15/09/2016 , 2:00 P.M.

Venue: Principal's Chamber

Agenda of the meeting:

1. To read and confirm the resolutions of previous meeting
2. To discuss about possible activities by the NCC and NSS units of Balurghat College
3. To discuss about changes in API proforma
4. To discuss about maintenance of department wise publication list
5. To discuss about matter related to meeting with Teacher's Council regarding conducting Career Counseling and motivational classes

The following points were discussed in the meeting:

1. Resolved that the IQAC unanimously approved the minutes of the previous meeting held on 15/07/2016
2. It is resolved that NSS day celebration to be held in Balurghat College on 24th September, 2016 and NCC day celebration to be held on 23rd November, 2016. NSS unit be encouraged to organize various activities that would connect the college community with the local communities.
3. The proforma for filling up API score has been changed on 11/07/2016, as notified in the Gazette of India 11 July 2016, No.F.1-2/2016(PS/Amendment). IQAC to discuss with the Teachers council and all the faculty members about the changes in the new API proforma and to help the faculty members to fill up the new proforma.
4. It is resolved that HoDs of all the departments to keep an updated list of publications of all members of the department, and to submit the same at the end of each Academic year to IQAC. The publication list should include the citation index, ISSN numbers and valid link of the UGC website where its recognition is documented.
5. It is resolved that IQAC to meet with Teacher's council of Balurghat College, to encourage faculty members to conduct career counseling classes in their departments, and elucidate various employment opportunities and details about pursuing higher studies, to their students. It is also resolved that faculty members to be encouraged to conduct motivational classes for slow learners, and make them involved in both curricular and co-curricular activities.

Members present:

1. Sri Ajay Kumar Saha, President, Governing Body
2. Dr. Yang Lhama Bhutia, Coordinator, IQAC
3. Dr. Biman Chakraborty
4. Sri Subhendu Mahato
5. Dr. Gouri Das
6. Dr. Bhaswati Mukhopadhyay
7. Dr. Laxman Saha
8. Dr. Shyam Charan Barma
9. Sri Sanjoy Das



Dr. Yang Lhamu Bhutia,
IQAC Cordinator



Prasanta Dhair
Teacher-in-Charge
Balurghat College

Teacher-in-charge
Balurghat College




Date: 02.12.2016

NOTICE

This is to inform all concerned that a meeting of the IQAC with the Teacher's council of Balurghat College will be held on 06/12/2016 at 12:30 p.m. in the Teacher's Common room. The agenda of the meeting will be the following:

1. To read and confirm the resolutions of previous meeting
2. To select new IQAC coordinator
3. To discuss the current status of NAAC Accreditation process
4. To discuss about forthcoming Test Examinations 2017 in the month of January


Dr. Yang Lhamu Bhutia,
IQAC Coordinator


Teacher-in-Charge
Balurghat College

**Teacher-in-charge
Balurghat College**



Minutes of the Meeting of Internal Quality Assurance Cell (IQAC) with Teacher's Council,
Balurghat College

Date: 6th December, 2016

Time: 12.30 pm

Venue: Teacher's Common Room

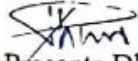
Agenda of the meeting:

1. To read and confirm the resolutions of previous meeting
2. To select new IQAC coordinator
3. To discuss the current status of NAAC Accreditation process

The following points were discussed in the meeting:

1. Resolved that the IQAC unanimously approved the minutes of the previous meeting held on 15.09.2016
2. Smt. Atisha Lama Yolmo has been unanimously selected as new IQAC coordinator. Incumbent IQAC Coordinator Dr. Yang Lhamu Bhutia handed over the charge to Smt. Yolmo and transferred all the necessary documents including the meeting register of IQAC.
3. The new IQAC coordinator addressed the teacher's council about her ideas of expediting the process of NAAC reaccreditation. The data collection procedure, especially in the teaching-learning criteria had been the road block for past few academic sessions. It is resolved that teacher-in-charge along with IQAC coordinator to discuss the matter with administrative staffs of the college so that data related to student profile and results can be collected without any hindrance.
4. It is resolved that Test Examinations 2017 to be conducted in the month of January, 2017. Final dates of the examination and last date for submission of question papers would be notified to teacher's council in a later date.




Prasanta Dhair
Teacher-inCharge
Balurghat College

**Teacher-in-charge
Balurghat College**

Date: 24-01-2017

NOTICE

A meeting of I.Q.A.C. will be held on 31-01-2017 at 11:30 a.m. to discuss the following agenda.

Agenda:


1. To read and confirm the resolutions of previous meeting
2. To discuss matters relating to IQAC
3. To forward a letter of proposal for C.A.S. of following faculty members:
 - a. Dr. Parasuram Kamilya, Asstt. Prof. of Botany (Stage 3-4)
 - b. Dr. Piyali Sengupta, Asstt. Prof of Chemistry (Stage 2-3)
 - c. Sri Amitabha Bhattacharya, Asstt. Prof. of Commerce (Stage 2-3)
 - d. Dr. Laxman Saha, Asstt Prof. of Mathematics (Stage 1-2)
 - e. Sri Binoy Rabidas, Asstt Prof. of Political Science (Stage 1-2)
4. To check and verify the documents of C.A.S. of the following faculty members:
 - a. Sri Bibek Das, Asstt Prof of History (Stage 2-3)
 - b. Smt. Beauty Das, Asstt. Prof. of Geography (Stage 2-3)
 - c. Dr. Gouri Das, Asstt. Prof. of Botany (Stage 2-3)
5. To discuss the matters relating to the overall teaching-learning process of the College and faculty upgradation
6. To discuss about the felicitation programme of faculty members who has obtained PhD degree recently.
7. To discuss about the forthcoming seminars to be organized jointly by Dept. of Physics & Chemistry, and separately by Women Development Cell, Balurghat College
8. To discuss matters related to organization of Inter College District Sports, jointly with DPI, Govt. of W.B.

All the members of IQAC are earnestly requested to be present for the said meeting.

Venue: Principal's Chamber


Atisha Lama Yolmo,
IQAC Cordinator




Prasanta Dhair
Teacher-in-Charge
Balurghat College
- Teacher-in-charge
: Balurghat College

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Date, Time & Venue: 31-01-2017, 11:30 a.m., Principal's chamber

Agenda of the meeting:

1. To read and confirm the resolutions of previous meeting
2. To discuss matters relating to IQAC
3. To forward a letter of proposal for C.A.S. of following faculty members:
 - a. Dr. Parasuram Kamilya, Asstt. Prof. of Botany (Stage 3-4)
 - b. Dr. Piyali Sengupta, Asstt. Prof. of Chemistry (Stage 2-3)
 - c. Sri Amitabha Bhattacharya, Asstt. Prof. of Commerce (Stage 2-3)
 - d. Dr. Laxman Saha, Asstt. Prof. of Mathematics (Stage 1-2)
 - e. Sri Binoy Rabidas, Asstt. Prof. of Political Science (Stage 1-2)
4. To check and verify the documents of C.A.S. of the following faculty members:
 - a. Sri Bibek Das, Asstt. Prof. of History (Stage 2-3)
 - b. Smt. Beauty Das, Asstt. Prof. of Geography (Stage 2-3)
 - c. Dr. Gouri Das, Asstt. Prof. of Botany (Stage 2-3)
5. To discuss the matters relating to the overall teaching-learning process of the College and faculty upgradation
6. To discuss about the felicitation programme of faculty members who has obtained PhD degree recently
7. To discuss about the forthcoming seminars to be organized jointly by Dept. of Physics & Chemistry, and separately by Women Development Cell, Balurghat College
8. To discuss matters related to organization of Inter College District Sports, jointly with DPI, Govt. of W.B.

The following points were discussed in the meeting:

1. Resolved that the IQAC unanimously approved the minutes of the previous meeting held on 06-12-2016.
2. It is resolved that the Teacher-in-charge be requested to take necessary steps to provide necessary equipments so that IQAC may function properly.
3. It is resolved that the letter for CAS proposal of five (5) faculty members to be forwarded to the competent authority for favourable considerations. The name of the faculty members are :
 - a. Dr. Parasuram Kamilya, Asstt. Prof. of Botany (Stage 3-4)
 - b. Dr. Piyali Sengupta, Asstt. Prof. of Chemistry (Stage 2-3)
 - c. Sri Amitabha Bhattacharya, Asstt. Prof. of Commerce (Stage 2-3)
 - d. Dr. Laxman Saha, Asstt. Prof. of Mathematics (Stage 1-2)
 - e. Sri Binoy Rabidas, Asstt. Prof. of Political Science (Stage 1-2)
4. It is resolved that the final set of documents for CAS of the following three professors was checked and verified, and to be forwarded to competent authority for favourable considerations:
 - a. Sri Bibek Das, Asstt. Prof. of History (Stage 2-3)
 - b. Smt. Beauty Das, Asstt. Prof. of Geography (Stage 2-3)
 - c. Dr. Gouri Das, Asstt. Prof. of Botany (Stage 2-3)
5. It is resolved that IQAC to work for enhancing the research quality by the faculty members of this college, and various faculty members to be encouraged to submit research proposal to funding agencies and also to the college.

6. It is resolved that IQAC to propose Teachers Council, Balurghat College to organize a felicitation programme for faculty members Dr. Ripan Sarkar, Dr. Rupa Harsha and Dr. Madhumita Dhar, who have obtained PhD degree during last one year. IQAC to suggest a programme that also comprise of briefing about their research work by above mentioned faculty members during felicitation programme.
7. It is resolved that Dept. of Physics and Chemistry to jointly organize a national seminar on 8th April, 2017 entitled "Recent Scientific Advancements towards Sustainable Developments". It is resolved that IQAC to provide all technical and logistics help for organizing the seminar. IQAC to also encourage various faculty members to submit a poster presentation for the above mentioned seminar.
It is also resolved that Women Development Cell of Balurghat college to organize a seminar on Women Empowerment on 10th April, 2017. IQAC to also provide support to make the seminar successful.
8. It is resolved that Balurghat College to host Intercollege district sports at Dishari maidan on 10-11th February, 2017. Necessary committees to be formed in consultation with Teacher's Council as early as possible to expedite the process of organizing the above mentioned sporting event.

Members present:

1. Sri Ajay Kumar Saha, President, Governing Body
2. Smt. Atisha Lama Yolmo, Coordinator, IQAC
3. Dr. Biman Chakraborty
4. Sri Subhendu Mahato
5. Dr. Gouri Das
6. Dr. Bhaswati Mukhopadhyay
7. Dr. Laxman Saha
8. Dr. Shyam Charan Barma
9. Sri Sanjoy Das


Atisha Lama Yolmo,
IQAC Cordinator




Prasanta Dhair
Teacher-in-Charge
Balurghat College
**Teacher-in-charge
Balurghat College**

Date: 04-04-2017

NOTICE


A meeting of I.Q.A.C. will be held on 11-04-2017 at 12 noon to discuss the following agenda.

Agenda:


1. To read and confirm the resolutions of previous meeting
2. To check and verify the documents of C.A.S. of the following faculty members:
 - a. Smt. Aditi Dasgupta, Asstt. Prof. of Bengali (Stage 2-3)
 - b. Sri Debajyoti Sarkar, Asstt. Prof. of Bengali (Stage 2-3)
 - c. Dr. Ripan Sarkar, Asstt. Prof. of Bengali (Stage 2-3)
 - d. Sri Prasanta Dhair, Asstt. Prof. of Mathematics (Stage 2-3)
 - e. Dr. Parasuram Kamilya, Asstt. Prof. of Botany (Stage 3-4)
 - f. Dr. Piyali Sengupta, Asstt. Prof. of Chemistry (Stage 2-3)
 - g. Dr. Laxman Saha, Asstt. Prof. of Mathematics (Stage 1-2)
3. To discuss about result analysis and affirmative action plan

All the members of IQAC are earnestly requested to be present for the said meeting. Above mentioned Professors are earnestly requested to submit their full set of papers to the Coordinator, I.Q.A.C. for verification within 10-04-2017.

Venue: Principal's Chamber


Atisha Lama Yolmo,
IQAC Coordinator




Prasanta Dhair
Teacher-in-Charge
Balurghat College
**Teacher-in-charge
Balurghat College**

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Date, Time & Venue: 11-04-2017, 12:00 noon, Principal's chamber

Agenda of the meeting:

1. To read and confirm the resolutions of previous meeting
2. To check and verify the documents of C.A.S. of the following faculty members:
 - a. Smt. Aditi Dasgupta, Asstt. Prof. of Bengali (Stage 2-3)
 - b. Sri Debajyoti Sarkar, Asstt. Prof. of Bengali (Stage 2-3)
 - c. Dr. Ripan Sarkar, Asstt. Prof. of Bengali (Stage 2-3)
 - d. Sri Prasanta Dhair, Asstt. Prof. of Mathematics (Stage 2-3)
 - e. Dr. Parasuram Kamilya, Asstt. Prof. of Botany (Stage 3-4)
 - f. Dr. Piyali Sengupta, Asstt. Prof. of Chemistry (Stage 2-3)
 - g. Dr. Laxman Saha, Asstt. Prof. of Mathematics (Stage 1-2)
3. To discuss about result analysis and affirmative action plan

The following points were discussed in the meeting:

1. Resolved that the IQAC unanimously approved the minutes of the previous meeting held on 31-01-2017.
2. It is resolved that the final set of documents for CAS of the following professors was checked and verified, and to be forwarded to competent authority for favourable considerations:
 - a. Smt. Aditi Dasgupta, Asstt. Prof. of Bengali (Stage 2-3)
 - b. Sri Debajyoti Sarkar, Asstt. Prof. of Bengali (Stage 2-3)
 - c. Dr. Ripan Sarkar, Asstt. Prof. of Bengali (Stage 2-3)
 - d. Sri Prasanta Dhair, Asstt. Prof. of Mathematics (Stage 2-3)
 - e. Dr. Parasuram Kamilya, Asstt. Prof. of Botany (Stage 3-4)
 - f. Dr. Piyali Sengupta, Asstt. Prof. of Chemistry (Stage 2-3)
 - g. Dr. Laxman Saha, Asstt. Prof. of Mathematics (Stage 1-2)
3. IQAC acknowledges that result analysis and taking affirmative action based on the analysis is an integral part of teaching learning process, and also add credibility to the student support and progression of the college. Therefore it is resolved that HoD's of all departments to submit the result of Part-I and Part II examinations of their students, for last 3 academic sessions. They are also to submit a report to IQAC about any affirmative action taken on their part to address the issues that has evolved after analyzing results.

Members present:

1. Sri Ajay Kumar Saha, President, Governing Body
2. Smt. Atisha Lama Yolmo, Coordinator, IQAC
3. Dr. Biman Chakraborty
4. Sri Subhendu Mahato
5. Dr. Gouri Das
6. Dr. Bhaswati Mukhopadhyay
7. Dr. Laxman Saha
8. Dr. Shyam Charan Barma
9. Sri Sanjoy Das



Atisha Lama Yolmo,
IQAC Coordinator



Prasanta Dhair
Teacher-in-Charge
Balurghat College



Teacher-in-charge
Balurghat College