



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		BALURGHAT COLLEGE
Name of the head of the Institution		Prasanta Dhair
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03522255392
Mobile no.		8348229018
Registered Email		college.balurghat@gmail.com
Alternate Email		college.balurghat2@gmail.com
Address		Balurghat, Dakshin Dinajpur
City/Town		Balurghat
State/UT		West Bengal
Pincode		733101
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Atisha Lama Yolmo
Phone no/Alternate Phone no.	03522255392
Mobile no.	7430929035
Registered Email	college.balurghat@gmail.com
Alternate Email	college.balurghat2@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.balurghatcollege.ac.in/wp-content/uploads/2019/06/AQAR-2015-16.pdf">http://www.balurghatcollege.ac.in/wp-content/uploads/2019/06/AQAR-2015-16.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.balurghatcollege.ac.in/wp-content/uploads/2019/04/academic-calender-2016-17.pdf">http://www.balurghatcollege.ac.in/wp-content/uploads/2019/04/academic-calender-2016-17.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	73.2	2004	03-May-2004	02-May-2009

### 6. Date of Establishment of IQAC

26-Nov-2009

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation programme for	17-Aug-2016	663

First year students of all streams Hons and General	2	
Role of Scientific Advancement towards Sustainable Developments National level seminar organised by Dept of Physics and Chemistry	08-Apr-2017 1	125
State Level Seminar of Women Empowerment organised by Dept of Pol Science and Women Development Cell	10-Apr-2017 1	97
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	DPI Intercollege Sports	Westbengal State Govt	2017 1	170000
Institution	Furniture and Book slabs	Westbengal State Govt	2017 1	200000
Institution	Smart Class Room	WestBengal State Govt	2017 1	300000
Faculty Dr Laxman Saha	Major Research Project	NBHM	2017 3	566000
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
<b>10. Number of IQAC meetings held during the year :</b>	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Organising orientation programme for first year students -Felicitation programme of Faculty members who obtained PhD degree -Forwarding CAS proposal of eligible faculty members -Organisation of seminar workshop by Dept of Physics and Chemistry Women Development Cell

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Organisation of Orientation programme for first year students from all streams Hons and General	(a) To familiarize students with the campus environment and physical facilities (b) To create an atmosphere that minimizes anxiety, promotes positive attitudes, and stimulates an excitement for learning.
Felicitation programme of Faculty members who obtained PhD degree	Faculty members who have obtained there PhD degree recently were felicitated by Balurghat College authority in collaboration with IQAC. This would encourage other faculty members to complete their PhD .
Forwarding CAS proposal of eligible faculty members	CAS proposals of 12 faculty members were sent to competent authorities for favourable consideration. This creates an impetus among faculty members to properly follow career advancement schemes.
Organisation of seminar/ workshop by (a) Dept of Physics and Chemistry (b) Women Development Cell	Dept Of Physics and Chemistry has jointly organised a One day National level seminar Women development cell organises one day seminar. Students can benefit from the knowledge gained in these seminars and can apply that in their curriculum.

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Body Balurghat College	22-Sep-2018

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2018
Date of Submission	08-Mar-2018
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Administrative Office and Accounts section has already been computerised. Applications for admission in First year BA, BSc and BCom courses are accepted as online application, though the admission procedure has been done offline. Through messaging service various stakeholders are informed about important notifications. College website have been upgraded giving emphasis on campus wide information system.

### Part B

#### CRITERION I – CURRICULAR ASPECTS

##### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- The institute has designed a well planned master routine keeping into account the prescribed format of class distribution required for effective curriculum delivery.
- The ratio of honours and general courses has been managed according to the requirement of UGC curriculum.
- The documentation process of effective delivery of curriculum is done through submission of Lesson plans at the beginning of the academic year.
- Tutorial classes are also held during the academic year where discussions are made with the students about the effectiveness of curriculum delivery

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

##### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA (Journalism)	Journalism and Mass Communication	01/07/2016
BSc	Food and Nutrition	01/07/2016

BA	Sociology	01/07/2016
BA	Physical Education	01/07/2016
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	35
BA	Education	24
BA	History	47
BSc	Zoology	30
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Online feedback system not introduced. Feedback obtained via monitoring system is implemented to improve the issues related to curricular aspects.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled
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Programme	Specialization	available	Application received	
MA	BENGALI PG	72	162	41
MA	HISTORY PG	60	141	13
MA	SANSKRIT PG	60	113	13
BA	BENGALI HONS	109	970	109
BA	ENGLISH HONS	109	585	106
BA	SANSKRIT HONS	109	390	76
BA	HISTORY HONS	109	231	92
BA	POLITICAL SCIENCE HONS	109	67	25
BA	ECONOMICS HONS	109	Nil	Nil
BA	GEOGRAPHY HONS	31	354	31
BA	PHILOSOPHY HONS	73	143	24
BA	EDUCATION HONS	80	371	76
BCom	ACCOUNTANCY HONS	145	18	8
BSc	CHEMISTRY HONS	22	121	11
BSc	PHYSICS HONS	31	117	24
BSc	MATHEMATICS HONS	44	267	43
BSc	BOTANY HONS	31	174	26
BSc	ZOOLOGY HONS	31	347	31
BCom	BCOM GENERAL	200	9	5
BA	BA GENERAL	2200	1319	1249
BSc	BSc GENERAL	400	98	66
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	5829	236	56	Nil	11

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Number of smart classrooms	E-resources and techniques used

	ICT (LMS, e-Resources)	available	Classrooms		
56	30	8	1	Nil	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring programme is available in the institution. Students from diverse demographic and economic backgrounds are enrolled in the college, so faculty members mentor the students in timely manner regarding various issues experienced by the students during the academic year. All the departments having honours subject in the curriculum, organise mentoring programme during the year with their students, both UG and PG section, where all full time faculty members play role of mentors. Faculty members follow up with their students in subsequent academic periods to monitor the outcome of the mentoring programme among the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
6065	168	1 : 36

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
62	56	6	23	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BNGH	YEAR	27/03/2017	23/05/2017
BA	ENGH	YEAR	27/03/2017	23/05/2017
BA	SANH	YEAR	27/03/2017	23/05/2017
BA	PLSH	YEAR	27/03/2017	23/05/2017
BA	PHIH	YEAR	27/03/2017	23/05/2017
BA	HISH	YEAR	27/03/2017	23/05/2017
BA	EDCH	YEAR	27/03/2017	23/05/2017
BA	GEOH	YEAR	28/03/2017	23/05/2017
BA	ECOH	YEAR	27/03/2017	23/05/2017



BCom	ACNH	YEAR	27/03/2017	23/05/2017
BSc	BOTH	YEAR	27/03/2017	23/05/2017
BSc	ZOOH	YEAR	27/03/2017	23/05/2017
BSc	CEMH	YEAR	27/03/2017	23/05/2017
BSc	CMSH	YEAR	27/03/2017	23/05/2017
BSc	PHSH	YEAR	27/03/2017	23/05/2017
BSc	MTMH	YEAR	27/03/2017	23/05/2017
BSc	GENS	YEAR	31/03/2017	23/05/2017
BA	GENA	YEAR	01/04/2017	23/05/2017
BCom	GENC	YEAR	01/04/2017	23/05/2017
MA	BENGALI PG	SEMESTER	16/09/2017	11/12/2017
MA	HISTORY PG	SEMESTER	16/09/2017	11/12/2017
MA	SANSKRIT PG	SEMESTER	14/09/2017	11/12/2017

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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The standard continuous internal evaluation process that has been in place at Balurghat College for several years has been continued in the academic year 2016-2017 as well. Apart from conducting class tests across various departments, IQAC has advised various departments to start conducting laboratory tests as part of CIE. 30 percentage of the departments who has laboratory courses as part of curriculum, has conducted laboratory tests as part of CIE. Selection tests were conducted for all 3 years in UG, in January 2017

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar had been prepared well in advance before commencement of the academic year. Hard copy of the academic calendar is distributed among the stake holders at the beginning of the academic session. B.A.,B.Sc and B.Com 3 year Hons and general examinations are conducted by University of GourBanga, and Balurghat College was chosen as one of the examination centre. The dates given by the university for examination had been adhered to strictly, and examination process has been completed in timely manner both for theory and practical examinations. An orientation programme for 1st year students has been conducted for all 1st year Hons students on 17-18 August, 2016. Directorate of Public Instruction, Govt. of Westbengal had chosen Balurghat College to host inter district college sports and athletics met for colleges of Uttar and Dakshin Dinajpur . Announce of the above event by DPI, Govt of Westbengal was made late in month of January and the event was organised on 10-11th February 2017, which couldn have been included in the academic calendar at the beginning. Dept. of Physics and Chemistry has jointly organised a seminar on 8th April, 2017. Dept. of Pol. Sc has organised a seminar jointly with Women Development Cell on 10th April, 2017. Dates of these two seminars were finalised during January 2017, which could not be included in the initial academic calendar prepared at the beginning of the academic session.

#### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.balurghatcollege.ac.in/wp-content/uploads/2019/04/Criteria->

## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGH	BA	Bengali Hons	89	82	92
ENGH	BA	English Hons	73	51	70
SANH	BA	Sanskrit Hons	80	71	89
PLSH	BA	Political Science	11	7	64
PHIH	BA	Philosophy Hons	19	9	47
HISH	BA	History Hons	64	40	63
EDCH	BA	Education Hons	24	22	92
GEOH	BA	Geography Hons	25	24	96
ACNH	BCom	Accountancy Hons	3	2	68
BOTH	BSc	Botany Hons	11	11	100
CEMH	BSc	Chemistry Hons	9	6	67
CMSH	BSc	Computer Science Hons	2	1	50
PHSH	BSc	Physics Hons	7	7	100
MTMH	BSc	Mathematics Hons	39	31	79
GENS	BSc	BSc General	33	13	39
GENA	BA	BA General	1190	772	65
GENC	BCom	BCom General	2	2	100
BENGALI	MA	Bengali PG	73	65	89
HISTORY	MA	History PG	45	45	100
SANSKRIT	MA	Sanskrit PG	13	12	92

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.balurghatcollege.ac.in/survey>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	2	Dept. of Science and technology, Govt of WB	547600	465400
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	8	4.08
National	Zoology	1	0.4
International	Zoology	3	1.22

International	Physics	1	4.61
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	3
Chemistry	1
Zoology	1
Commerce	3
Philosophy	1
Bengali	5
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Efficient Gene Transfection through inhibition of Beta sheet Amyloid Fiber	K Samanta	Angew Chem Int	2017	1	University Duisburg	4
An inverted supramolecular amphiphile	K Samanta	Soft Matter	2017	1	University of Duisburg essen	1
Palladium Catalyzed Decarboxylative Decarbonylation	A Hossian	Org Biomol Chem	2016	1	IICB	5
A new rhodamine based turn on Cu two plus ion selective chemosensor	A Maji	J Chem Sci	2017	1	University of Burdwan	1
A turn on green	A Maji	RSC Adv	2016	1	Burdwan University	11

channel Zn two plus sensor						
Understanding the Difference in Photophysical Properties of Cyclometalated Iridium	A Maji	J Phys Chem C	2017	1	Burdwan University	5
A new turn on benzimidazole based greenish yellow fluorescent sensor	A Maji	New J Chem	2017	1	Burdwan University	11
Naphthalimide Based Turn On Fluoresensor	A Maji	Chemistry Select	2017	1	Burdwan University	2
HIV HCV co infection among multitransfused thalassemic individuals A review	Monika Ghosh	Journal of Human Virology and Retrovirology	2016	1	ICMR Virus Unit	1
Prevalence of Anti HCV HBsAg HIV among multitransfused thalassemic individuals	Monika Ghosh	Asian journal of pharmaceutical and clinical research	2016	1	ICMR Virus Unit	3
Changing Pattern of Dengue Virus Serotypes Circulating	Monika Ghosh	Journal of Medical Virology	2016	1	ICMR Virus Unit	12
Two new species and new records of	Poulami Saha	Annales de la Societe entomologique	2016	1	University of Burdwan	2

biting midges of the genus		e de France International Journal of Entomology				
Elastic and thermal properties of the layered thermoelectrics BiOCuSe and LaOCuSe	Gargi Dutta	Physical Review B	2016	1	Balurghat College	9
Impact of Ownership Structure and Board Composition in Indian Companies	Apu Manna	SAGE Indian Journal of Corporate Governance	2016	1	Sabang Sajanikanta Mahavidyalaya	5
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Efficient Gene Transfection through inhibition	K Samanta	Angew Chem Int Ed	2017	459	4	University of Duisburg essen Germany
An inverted supramolecular amphiphile	K Samanta	Soft Matter	2017	131	1	University of Duisburg essen Germany
Palladium Catalyzed Decarboxylative Decarbonylation	A Hossian	Org Biomol Chem	2016	126	5	IICB
A new rhodamine based turn on Cu two	A Maji	J Chem Sci	2017	43	1	Burdwan University

plus ion						
A turn on green channel Zn two plus sensor	A Maji	RSC Adv	2016	96	11	Burdwan University
Understanding the Difference in Photophysical Properties of Cyclometalated Iridium	A Maji	J Phys Chem C	2017	222	5	Burdwan University
A new turn on benzimidazole based greenish yellow fluorescent sensor	A Maji	New J Chem	2017	106	11	Burdwan University
Naphthalimide Based Turn On Fluoresensor for Aqueous Sulfide Ions for Staining in Living Cells	A Maji	Chemistry Select	2017	10	2	Burdwan University
Prevalence of Anti HCV HBsAg HIV among multi transfused thalassemic individuals	Monika Ghosh	Asian journal of pharmaceutical and clinical research	2016	23	3	ICMR Virus Unit
Changing Pattern of Dengue Virus Serotypes Circulating	Monika Ghosh	Journal of Medical Virology	2016	105	12	ICMR Virus Unit
Two new species and new records of	Poulami Saha	Annales de la Societe entomologique	2016	25	2	University of Burdwan

biting midges of the genus		e de France Int ernational Journal of Entomology				
Elastic and thermal properties of the layered th ermoelectr ics BiOCuSe and LaOCuSe	Gargi Dutta	Physical Review B	2016	32	9	Balurghat College
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	7	11	3	2
Presented papers	14	12	4	2
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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Republic day parade at Balurghat Stadium	Champion at District Level	Office of Collectorate Dakshin Dinajpur Govt of WestBengal	31
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#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Cleanliness Campaign	NSS Unit Balurghat	Cleanliness of the	2	40



	College	surrounding area of the college	
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
53.17	24.18

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
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No Data Entered/Not Applicable !!!

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	21399	1970720	275	48367	21674
Reference Books	8490	658271	31	3315	8521	661586
Journals	26	32575	Nill	Nill	26	32575
e-Journals	1	5000	Nill	Nill	1	5000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	46	2	5			8	38	15	
Added	6		3				6	1	
Total	52	2	8	0	0	8	44	16	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
12.23	8.99	18.32	15.18

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory,

library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilising academic facilities can be divided among class rooms, laboratories and library. Procedure for utilisation of classrooms can be attributed to assignment of all the classrooms in a proper effective manner in the master class routine prepared for all the streams, ahead of commencement of classes in July 2016. Classrooms of KB Buildings are utilised for organizing seminars and workshops. Laboratories were also used for organising seminar in cases where hands-on demonstration was needed. Procedure for maintenance in the library and procedure for issuance of books in the library was catered out well in advance to the students and faculty members. Proper log book was maintained for visitors in the laboratory, and register book were maintained for issuing books to the library. Procedures and policies for maintaining the laboratories were designed before the commencement of academic year. Students were given a set of guidelines and rules mentioning safety and security procedures to be maintained in the laboratories. Waste management systems were designed properly in the laboratory, to segregate solid and liquid waste systems. Gas pipe lines of all the laboratories were maintained by proper servicing during the academic year, which ensured safe operation of various Bunsen burners and pipelines. Chemical and other glass apparatus/instruments are purchased through proper calling of tender before start of the academic year. Procedure for utilising the sports complex was heralded through organising the Annual college sports meet at the college sports ground, which is outside the main college campus, on December 2016. This event was also the selection event for participants taking part in Inter college district sports, which was held in February 2017, organised also by Balurghat College .

<https://www.balurghatcollege.ac.in/wp-content/uploads/2019/05/Maintenance-and-Utilization-of-Facilities.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Half Freeship	330	136470
Financial Support from Other Sources			
a) National	Kanyashree and SVMCM and Jindal scholarship	601	7072500
b) International	Zero	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling	22/11/2016	23	Teachers of respective department
Remedial Coaching	09/02/2017	25	Teachers of respective department

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Enhancement and Development scheme	125	137	8	1

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	12	26

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	113	BA BSc BCom	Botany Chemistry Geography History Philosophy Political Science Sanskrit Zoology English Bengali Commerce Mathematics	UGB NBU RAIGANJ UNIVERSITY BALURGHAT COLLEGE PG VISVA BHARATI IGNOU NSOU CU	MA MSc MCom

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	13
SLET	1
<a href="#">View File</a>	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports 100 200 400 800 1500 M Run High Jump Long Jump Javelin Throw Shot put discus throw	Intra Institutional	150
Teachers Day	Departmental	525
Freshers Welcome	Departmental	600
Farewell	Departmental	550
Exhibition	Intra Institutional	575
World Sanskrit Day	Departmental	100
International Mother Language Day	Intra Institutional	200
National Youth Day	Intra Institutional	150
Annual Cultural Programme A Quiz B Painting C Dance D Singing E Debate F Extempore G Short Story writing H Essay Writing I Instant Acting	Intra Institutional	300
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#### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council in Balurghat College is a very active one and they have specific set of committees who look after students needs during the academic year starting from the admission process. Student council has organised a host of functions during the academic year including freshers welcome, social programme, teacher-student cricket match during College foundation day Eighth September 2016, Saraswati Puja, Annual College sports. The General Secretary of student council is a member of College Governing Body which is the main administrative body for proper functioning of various activities in the College. Members of Students Council are also present in Library Committee and IQAC.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

Alumni association was formed in January 2016 and continued its various developmental activities in the college. It will be registered under Society Registration act in future.

5.4.2 – No. of enrolled Alumni:

117

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Three

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Formation of separate set of committees and convenors for organising National Level seminar by Dept. of Physics and Chemistry and State Level Seminar by Women Development Cell and Dept. of Pol. Sc. College management formed various sub committees regarding the purpose of hosting the event and all the faculty members participated in the decision making process regarding various aspects of hosting the event which involved brochure preparations, accounts, invitation and logistics, certificates, food coupons etc. Statutory committees like admission committee and examination committee are reorganised every year, with proper balance of experience and youth in the committee which conducts the admission process and examination process.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Motivational classes and conducting career counselling classes as a part of teaching learning process has been adopted across various departments, which has given more direction to a students approach towards understanding of content delivered in class. Wifi enabled zones in certain areas of the college and ebooks, ejournals available in the library helped students to access the study materials more effectively. Museum is used for History students in their curriculum. National and State level seminars organised by various departments also added to the learning process of the students.

Curriculum Development	Under Graduate section of the college is governed by the curriculum of University of GourBanga, so there is not much scope for the college to develop the curriculum on their own. Field trips and projects , which were part of the curriculum, has been upgraded as part of the internal evaluation process, which has put more emphasis on effective delivery and outcome of the curriculum. Industrial visits and educational excursions are also made part of the curriculum for effective development of the students in wider aspects related to the curriculum.
Examination and Evaluation	The Undergraduate section is governed by University of Gourbanga, so the college has to follow the pattern of Examination set by UGB strictly Internal evaluation process is enhanced by participation of almost all departments in the class test evaluation process. Viva voce is organised at the end of the academic year at the laboratories as a part of CIE. Seat planning, room distribution and other logistics related to examination are all done via computational methods and MIS systems.
Research and Development	IQAC encouraged faculty members actively to do refresher course and orientation programmes. IQAC has also made the faculty members aware about the changes in API proforma, through organising a training programme. Felicitation programme for faculty members who have completed PhD during the academic year, has been organised by the College, which encouraged other faculty members to pursue and complete PhD. IQAC and college provided necessary support for Physics and Chemistry dept to organise a National seminar, where various research ideas on current topics are discussed. CAS proposals of twelve faculty members are forwarded to competent authority for favourable consideration.
Library, ICT and Physical Infrastructure / Instrumentation	ICT tools have been used by various departments. Study materials using internet, power point presentations are shared with students. IQAC has discussed with faculty members about possible online mechanism about collecting feedback from various stakeholders. Cataloguing system in the

	library has been upgraded, and faculty members are asked to submit list of reference books that can be kept in the central library. All the departments are asked to provide upgraded information about their infrastructure and laboratory equipments so that necessary steps can be taken for their upgradation. Wifi facility is made available in certain zones of the college.
Human Resource Management	Committees comprising of faculty and staff members were formed for effectively conducting UGB Theory and practical examinations in the Balurghat College centre. All the faculty members were also made part of various sub committees for the seminars organised by Dept. of Physics and Chemistry, and Women Development Cell, for successful organisation of the seminars.
Admission of Students	Admission of the students has been done completely via eGovernance. Online admission process enhanced the speed of the admission process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Tally software has been used in the college administration
Finance and Accounts	Tally software to maintain college accounts, Reception of salary fund from Govt through HRMS portal
Student Admission and Support	Online application for student admission in First year
Examination	Seat arrangement for Test Examinations and University examinations
Planning and Development	Website of Balurghat College

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2016	Student Union Election Role of Faculty members	Training Programme for Student Union Election 2017	21/12/2016	22/12/2016	66	19
2017	UGB Examination	Training programme for UGB Examination	07/03/2017	07/03/2017	66	19
2017	Admission for 2017-18 session	Training programme for Admission for 2017-18 session	14/06/2017	14/06/2017	66	19

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	23/12/2016	13/01/2017	21
Thirteenth Orientation Programme by UGC HRDC, North Bengal University	2	01/06/2017	28/06/2017	28
International Training Workshop on seed, potatoes multiplication and diseases integral control at virus free seedling	1	19/06/2017	08/07/2017	21
FDP on GST and STUDENTS EMPLOYABILITY at UGB Malda	2	10/01/2017	10/01/2017	1

FDP on GST and STUDENTS EMPLOYABILITY at UGB Malda	1	11/01/2017	11/01/2017	1
Workshop on CBCS and Semester System in U.G Course	1	07/03/2017	07/03/2017	1
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	24	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GSLI, Balurghat College Employees cooperative society	GSLI, Balurghat College employees cooperative Society	Half Tuition waiver and Full Tuition waiver schemes

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External financial audit conducted by DPI, Govt. of West Bengal
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

000
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No parent Teacher association
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6.5.3 – Development programmes for support staff (at least three)

-Meeting with support staff for conducting Test Examinations and UGB Examinations at Balurghat Center. -Meeting with support staff before online admission process -Meeting with support staff regarding NAAC Accreditation process -epradan training
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## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

Library has acquired 275 text books and 31 reference books during the year. College faculty members has received grant from Higher education department . College started 4 new courses as general subjects. College has an active WDC. Tution waiver

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Orientation programme for first year students of all streams Hons and General	17/08/2016	17/08/2016	18/08/2016	663
2017	Role of scientific advancement towards sustainable developments - National Level seminar organised by Dept of Physics and Chemistry	08/04/2017	08/04/2017	08/04/2017	125
2017	State level seminar - Women empowerment , organised by Dept of Pol Science and Women Development Cell	10/04/2017	10/04/2017	10/04/2017	97

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
State Level Seminar on Women and Leadership: Research, Theory and Practice	10/04/2017	10/04/2017	54	54

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
-Promoting awareness on water wastage and electricity. -Awareness on waterborne disease -Green zone

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	2
Rest Rooms	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	03/09/2016	1	Cleanliness Campaign	Community Awareness Programme	42
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Balurghat College Code of Conduct Handbook	01/07/2016	Proper action is taken as per code of conduct handbook guidelines regarding admission procedures, boys hostel issues, attendance of students etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence day	15/08/2016	15/08/2016	200
Republic Day	26/01/2017	26/01/2017	165

International Mother Language Day	21/02/2017	21/02/2017	116
Womens Day	10/04/2017	10/04/2017	108
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

-Ecofriendly mode of transportations used by Students and faculty members, including use of bicycle, Toto Rickshaw and walking -Awareness about wastage of water and electricity -Tree plantation -Medicinal Plants garden -Proper waste disposal

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

-Cleanliness campaign organised by NSS unit of Balurghat College, which is in lieu with Swachh Bharat Abhijan of Govt. of India. -Maintenance of environment friendly campus by maintaining tobacco free and plastic free zone for the whole campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.balurghatcollege.ac.in/wp-content/uploads/2019/05/Institutional-Best-Practices.pdf>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In keeping with the motto of the college, empowerment through education, teaching and non teaching staffs of Balurghat College continuously strive to encourage and emphasise on the education of its students. The college is situated in the rural belt and many of the students come from economically weak and socially backward section of the society, many of them being first generation learners. The students are encouraged to participate in model presentations and Youth Parliaments, which provides active learning awareness among the students about democratic framework to form their opinions on issues related to state and nation. Botany department has a separated medicinal plants garden which boasts of several rare and valuable trees and plants. Balurghat College has a rich museum of its own having different artifacts, specially of Pal and Sen era which help the students in understanding the socio-cultural aspects of different ages of our locality. The students are mentored and parent teacher meetings are held in order to appraise the guardians about the progress of their wards. The college arranges 50percent waiver of the college tuition fees for financially backward students. The Kanyasri Prokolpo of the State Government is also implemented successfully since 2014-2015 for encouraging the girl students to continue their formal education. Around 300 students on an average per year have been enjoying the benefits of Kanyasri Prokolpo for the past three years.

Provide the weblink of the institution

<http://www.balurghatcollege.ac.in/wp-content/uploads/2019/06/Institutional-Distinctiveness.pdf>

## 8.Future Plans of Actions for Next Academic Year

IQAC plans to upgrade Balurghat College website, and give the website a modern and dynamic look with all necessary information listed in the website. IQAC also

plans to open Coaching cum remedial classes for Maths department, which will benefit students of different categories like slow learners and advanced learners. ICT Enabled teaching learning process to be emphasised from the next academic year, with the possibility of opening a smart class room in the college. An Annual exhibition and cultural competition among the students on various categories are also being planned