



## Yearly Status Report - 2014-2015

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	BALURGHAT COLLEGE
Name of the head of the Institution	Tara Sankar Bandyo
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03522255392
Mobile no.	8348229018
Registered Email	college.balurghat@gmail.com
Alternate Email	college.balurghat2@gmail.com
Address	Balurghat, Dakshin Dinajpur
City/Town	Balurghat
State/UT	West Bengal
Pincode	733101
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Sanjib Jana
Phone no/Alternate Phone no.	09434145030
Mobile no.	9434145030
Registered Email	college.balurghat@gmail.com
Alternate Email	college.balurghat2@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.balurghatcollege.ac.in/academics/">http://www.balurghatcollege.ac.in/academics/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.balurghatcollege.ac.in/wp-content/uploads/2019/04/academic-calender-2014-15.pdf">http://www.balurghatcollege.ac.in/wp-content/uploads/2019/04/academic-calender-2014-15.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	73.2	2004	03-May-2004	02-May-2009

### 6. Date of Establishment of IQAC

26-Nov-2009

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation programme FOR first Year Students All	20-Aug-2014 2	523

streams, Hons and General		
Recent development in Mathematics and its Application SEMINAR	14-Feb-2015 2	112
Literature and Marginality Issues and Perspectives	02-Mar-2015 1	25
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Chhanda Chatterjee	Minor Research Project	UGC	2014 2	4000
Nandini Mukherjee	Teachers Fellowship	UGC	2014 1	22643
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1 Introduction of Class Tests as part of CIE 2 Organisation of Orientation Programme 3 Incentives/awards to successful students 4 Organisation of seminar/workshop by Dept. of English and Mathematics

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Organisation of seminar and workshop by Dept. of English and Mathematics	Students attending these seminars obtain valuable knowledge on the respective subjects which they can apply in their own curriculum.
Introduction of Class Tests as part of CIE	IQAC advised all the departments to conduct class tests during regular class hours, as a part of CIE. 20 percent of the departments conducted the class tests. This will enhance the preparedness of the students for University examination
Forwarding CAS proposal of eligible faculty members	CAS proposals of three faculty members were sent to competent authorities for favourable consideration.
Organising Orientation programme	Orientation programme for all first year students Hons and General was organised to acclimatise the first year students about campus life, administrative procedures etc
Incentives and awards to successful students	Students who has secured highest marks in each of the honours subject in UGB exams, has been awarded with Rs 500 each, to encourage themselves in their academic activity and push for excellence.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Governing Body Balurghat College	28-Nov-2017

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2016
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Date of Submission	30-Jan-2016
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief description and a list of modules	Administrative Office and Accounts
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currently operational (maximum 500 words)

section has already been computerised. Applications for admission in First year BA, BSc and BCom courses are accepted as online application, though the admission procedure has been done offline. Through messaging service various stakeholders are informed about important notifications. College website been upgraded giving emphasis on campus wide information system.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Balurghat College has autonomous PG courses in Sanskrit, Bengali and History. Curriculum for UG courses are set by University of Gourbanga. Balurghat College has adopted the following mechanisms for effective delivery of the curriculum for the academic year 2014-2015: a) College administration has designed a well planned master routine keeping into account the prescribed format of class distribution required for effective curriculum delivery b) Classes are distributed according to requirement of credit hours for each PG courses. c) Academic committee of each department meet at the beginning of the session for distribution of syllabus content among the faculty members. d) Faculties prepare individual lesson plans at the beginning of the session and strict measures are taken for proper adherence to the lesson plan. e) Tutorial classes are also held during the academic year where discussions are made with the students about the effectiveness of curriculum delivery. f) College administration keeps a strict vigilance on occurrence of classes. Documentation of all the classes are recorded at Pupil's register and all the departments are asked to submit attendance report of students at the end of academic session. g) Various teaching learning tools including use of scientific models, group discussions, educational excursions, seminars and group discussions are adopted by faculty members for effective delivery of the curriculum content within stipulated time.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No certificate course this year	No Certificate Course this year	30/06/2015	00	No focus	No Skill

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Nil	30/06/2015
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Nil	30/06/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Value Added Course	30/06/2015	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Nil	24
BSc	Nil	17
BSc	Nil	15
No file uploaded.		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
No online feedback obtained this year

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nil	2959	5047	2322
BSc	Nil	575	1283	229
BCom	Nil	329	41	14
MA	Nil	160	334	152
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2014	5945	255	35	Null	7

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	12	6	1	Null	3

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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is available in the institution but this has been done on individual basis or group basis. Students from diverse demographic and economic backgrounds are admitted to the institution, and faculty members address their issues regarding difficulties faced during academic year, in timely manner, and through personal discussions.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5945	105	1:57

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
62	35	27	4	13

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	No recognition this year	Assistant Professor	No award this year

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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
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			end examination	end/ year- end examination
BA	BNGH	YEAR	30/03/2015	27/05/2015
BA	ENGH	YEAR	30/03/2015	27/05/2015
BA	SANH	YEAR	30/03/2015	27/05/2015
BA	PLSH	YEAR	30/03/2015	27/12/2015
BA	PHIH	YEAR	30/03/2015	27/05/2015
BA	HISH	YEAR	30/03/2015	27/05/2015
BA	EDCH	YEAR	30/03/2015	27/05/2015
BA	GEOH	YEAR	02/04/2015	27/05/2015
BCom	ACNH	YEAR	30/03/2015	27/05/2015
BSc	BOTH	YEAR	27/03/2015	27/05/2015
BSc	ZOOH	YEAR	27/03/2015	27/05/2015
BSc	CEMH	YEAR	30/03/2015	27/05/2015
BSc	CMSH	YEAR	30/03/2015	27/05/2015
BSc	PHSH	YEAR	30/03/2015	27/05/2015
BSc	MTMH	YEAR	30/03/2015	27/05/2015
BA	GENA	YEAR	10/04/2015	10/06/2015
BCom	GENC	YEAR	10/04/2015	10/06/2015
BSc	GENS	YEAR	09/04/2015	10/06/2015
MA	BENGALI PG	SEMESTER	02/09/2015	16/12/2015
MA	HISTORY PG	SEMESTER	02/09/2015	16/12/2015
MA	SANSKRIT PG	SEMESTER	28/08/2015	02/12/2015
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The standard continuous internal evaluation process that has been in place at Balurghat College for several years has been continued in the academic year 2014-2015 as well. IQAC has advised all the departments to start conducting class tests as a part of CIE. 20 PERCENT of the departments has started conducting class tests during the academic year 2014-2015, which would count as their evaluation process that would put certain weightage into their final assessment that was done in selection test. Selection tests were conducted for all 3 years in UG, in January 2016

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar had been prepared well in advance before commencement of the academic session and copy of the academic calendar is distributed to students. B.A., B.Sc and B.Com 3 year Hons and general examinations are conducted by University of GourBanga, and Balurghat College was chosen as one of the examination centre. The dates given by the university for examination had been adhered to strictly, and examination process has been completed in timely manner both for theory and practical examinations. An orientation programme for 1st year students has been conducted for all 1st year Hons students on 20-21 August, 2015. Dept. of Maths organised a seminar on 14-15 February, 2015, and Dept. of English organised a seminar on 2nd March, 2015. Dates of this seminars were proposed during January 2015, so they could not be included in the initial



academic calendar prepared at the beginning of academic year 2014-2015. Tentative dates for College sports, Annual Cultural Programme and other events are mentioned in the calendar and adhered to as proximally as possible. Celebration of National Holidays and college foundation days are also mentioned in the academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.balurghatcollege.ac.in/wp-content/uploads/2019/04/Criteria-II-2.6.1-AOAR-2014-15.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGH	BA	Nill	67	67	100
ENGH	BA	Nill	82	77	94
SANH	BA	Nill	71	52	73
PLSH	BA	Nill	21	21	100
PHIH	BA	Nill	20	20	100
HISH	BA	Nill	60	60	100
GEOH	BA	Nill	10	10	100
ECOH	BA	Nill	2	2	100
ACNH	BCom	Nill	11	10	91
BOTH	BSc	Nill	9	9	100
ZOOH	BSc	Nill	12	12	100
CEMH	BSc	Nill	3	3	100
CMSH	BSc	Nill	13	12	93
PHSH	BSc	Nill	16	16	100
MTMH	BSc	Nill	37	29	78
GENS	BSc	Nill	33	30	91
GENA	BA	Nill	1104	964	87
GENC	BCom	Nill	1	1	100
BENGALI PG	MA	Nill	47	43	92
HISTORY PG	MA	Nill	30	30	100
SANSKRIT PG	MA	Nill	36	36	100

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[www.balurghatcollege.ac.in](http://www.balurghatcollege.ac.in)

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	3	University Grants Commission	8.71	2.26
Minor Projects	2	University Grants Commission	1.98	1.5
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#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No IPR	No IPR	30/06/2015

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Title	No Awardee	No Agency	30/06/2015	No Category
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Incubation	No Incubation	No Incubation	No Incubation	No Incubation	30/06/2015
No file uploaded.					

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not Applicable	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	3	4.07
International	Zoology	3	0.77
International	Mathematics	4	0.2
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	6
Chemistry	2
Zoology	5
Geography	1
English	1
Bengali	4
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Correlation of character states of seedlings of sixteen shrubs and climbers in Danga forest of Dakshin Dinajpur District	Parasuram Kamilya	Journal of Botanical Society of Bengal	2014	1	Balurghat College	Nil
Study of Seedling Diversity of some members of Leguminosae and Correlation of seed and seedling traits	Parasuram Kamilya	Journal of Indian Botanical Society	2014	1	Balurghat College	Nil
Correlation of seedling characters of some tree species of Order Rutales in the forest patches of Dakshindin	Parasuram Kamilya	Indian Journal of Biological Science	2014	1	Balurghat College	Nil

ajpur						
Seedling Characters for Correlation of some Species of Cohort Unisexuales	Parasuram Kamilya	Pleione	2014	1	Balurghat College	Nil
Paper	Gouri Das	The Scholastic Pages	2014	1	Balurghat College	Nil
Iron catalyzed tandem carbon carbon carbon oxygen bond formation aromatization of 2 alkynylbiphenylcarbinols	Soumen Sarkar	Tetrahedron Lett	2015	1	Jadavpur University	4
Merging CH Activation and Alkene Difunctionalization at Room Temperature A Palladium Catalyzed Divergent Synthesis of Indoles and Indolines	Asik Hossian	Organic Letter	2015	1	IICB	50
Chemo regio and stereoselective Heck Matsuda arylation of allylic alcohols under mild conditions	Asik Hossian	Org Biomol Chem	2015	1	IICB	5
A new species of Forcipomyia Meigen	Rupa Harsha	ZooTaxa	2014	1	Burdwan University	2

A new species of PalpomyiaM eigenDipteraCeratopogonidae described in all life stages from Shillong plateau	Rupa Harsha	ZOOTAXA	2014	1	Burdwan University	3
An assessment of the relative abundance of normal and parasitized white leafhopper Cofana spectra Homoptera Cicadellidae affecting the paddy plants in West Bengal India	Rupa Harsha	INTERNATIONAL JOURNAL OF TROPICAL INSECT SCIENCE	2014	1	Burdwan University	2
On Conformal Mapping in the Quasi Einstein Manifolds	PRASANTA DHAIR	Bulletin of Mathematical sciences and applications	2014	1	Balurghat College	Nil
A Lower Bound for radio k chromatic number	Laxman Saha	Discrete Applied Mathematics	2015	1	IIT Kharagpur	6
On the Existence of QuasiEinsteinManifolds Admitting Semisymmetric Metric Connection	PRASANTA DHAIR	JP Journal of Mathematical Sciences	2014	1	Balurghat College	Nil
MagnetoN anofluid Flow Past	Harekrishna Mandal	Journal of Nanofluids	2015	1	Vidyasagar University	20

an Impulsively Started Porous Flat Plate in a Rotating Frame						
Paper	Debojyoti Sarkar	JAST	2015	1	Balurghat College	Nil
Uchashikshar dharon dharan	Chhanda Chatterjee	International Journal of Research in all Subjects in Multi Languages	2014	1	Balurghat College	Nil
Ekush Shataker Jibonkotha Nandita Bagchir Uponyas	Bhaswati Mukhopadhyay	Abakash Sahitya Patra	2014	1	Balurghat College	Nil
DESHVAG VOYER SANSKRITI O PIJUSH B HATTACHARYA ER SURYA JAKHON MESH RASHITE	Ripan Sarkar	UTTARBHASA	2014	1	Balurghat College	Nil
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Iron catalyzed tandem carbon carbon carbon oxygen bond formation aromatization of 2 alkynylbiphenyl carbonyls	Soumen Sarkar	Tetrahedron Lett	2015	155	4	Jadavpur University

Merging CH Activation and Alkene Difunctionalization at Room Temperature A Palladium Catalyzed Divergent Synthesis of Indoles and Indolines	Asik Hossian	Organic Letter	2015	212	50	IICB
Chemo regio and stereoselective Heck Matsuda arylation of allylic alcohols under mild conditions	Asik Hossian	Org Biomol Chem	2015	126	5	IICB
A new species of Forcipomyia Meigen	Rupa Harsha	ZooTaxa	2014	66	2	Burdwan University
new species of Palpomyia Meigen Diptera Ceratopogonidae described in all life stages from Shillong plateau	Rupa Harsha	ZooTaxa	2014	66	3	Burdwan University
An assessment of the relative abundance of normal and parasitized white leafhopper Cofana spectra Homoptera Cicadellidae	Rupa Harsha	INTERNATIONAL JOURNAL OF TROPICAL INSECT SCIENCE	2014	23	2	Burdwan University

affecting the paddy plants in West Bengal India						
A Lower Bound for radio k chromatic number	Laxman Saha	Discrete Applied Mathematics	2015	70	6	IIT Kharagpur
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	10	19	1	3
No file uploaded.				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Organization of Blood Donation Camp	NCC unit Balurghat College	2	40
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#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Republic day parade at Balurghat Stadium	Champion at District Level and Runners up at District level	Office of Collectorate Dakshin Dinajpur Govt of WestBengal	62
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#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Organization of Blood Donation Camp	NCC Balurghat College	Blood Donation Camp	2	40
Special Camp on Swachh Bharat	NSS unit Balurghat College	Swachh Bharat Abhijan	2	70
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Activity	No Participants	No Financial Support	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Linkage	No Linkage	No Linkage	30/06/2015	30/06/2015	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No	30/06/2015	No Activity	Nil
No file uploaded.			

### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10.6	11.42

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
No file uploaded.	

#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No ILMS	Fully	Not applicable	2014

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	19542	1630884	361	86468	19903
Reference Books	7982	547939	122	27332	8104	575271
Journals	26	32575	Nil	Nil	26	32575
e-Journals	1	5000	Nil	Nil	1	5000
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No	No	No	30/06/2015
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	23	2	4			2	21	15	
Added	17		1				17	2	
Total	40	2	5	0	0	2	38	17	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No econtent	<a href="http://www.balurghatcollege.ac.in/">http://www.balurghatcollege.ac.in/</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
7.04	5.88	10	5.54

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilising academic facilities can be divided among class rooms, Laboratories and library. Procedure for utilisation of classrooms can be attributed to assignment of all the classrooms in a proper effective manner in the master class routine prepared for all the streams, ahead of commencement of classes in July 2015. Classrooms of KB Buildings are utilised for organizing seminars and workshops. Laboratories were also used for organising seminar in cases where hands-on demonstration were needed. Procedure for maintenance in the library and procedure for issuance of books in the library was catered out well in advance to the students and faculty members. Proper log book was maintained for visitors in the laboratory, and register book were maintained for issuing books to the library. Procedures and policies for maintaining the laboratories were designed before the commencement of academic year. Students were given a set of guidelines and rules mentioning safety and security procedures to be maintained in the laboratories. Waste management systems were designed properly in the laboratory , to segregate solid and liquid waste systems. Gas pipe lines of all the laboratories were maintained by proper servicing during the academic year, which ensured safe operation of various Bunsen burners. Procedure for utilising the sports complex was heralded through organising the Annual college sports meet at the college sports ground, which is outside the main college campus, on December 2014.

<http://www.balurghatcollege.ac.in/wp-content/uploads/2019/05/Maintenance-and-Utilization-of-Facilities.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Half Free Full free	391	617500
Financial Support from Other Sources			
a) National	Kanyashree and MCM and Jindal	282	915100
b) International	Nil	Nil	0
No file uploaded.			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No capability enhancement scheme	30/06/2015	Nil	No agency
No file uploaded.			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2014	No Scheme	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	10	25

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No On campus	Nil	Nil	00	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2014	113	BA, BSc	English, Chemistry, Economics Geography History Physics Sanskrit Zoology Botany Bengali	University of Gourbanga, Balurghat College, N.S.O.U, IIT-ISM Dhanbad, Jadavpur University, North Bengal University	M.A., MSc
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
NET	10
Any Other	3
Civil Services	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	Intra institutional	213
Teachers Day	Departmental	500

Annual Exhibition	Intra Institutional	600
Annual Cultural Programme	Intra Institutional	200
International Mother Language Day	Intra Institutional	150
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2014	No medal	National	Nil	Nil	0000000	No student
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council in Balurghat College is a very active one and they have specific set of committees who look after students needs during the academic year starting from the admission process. Student council has organised a host of functions during the academic year including freshers welcome, social programme, teacherstudent cricket match during College foundation day on 8th September 2014, Saraswati Puja, Annual College sports on 18 and 19 December 2014. The General Secretary of student council is a member of College Governing Body, which is the main administrative body for proper functioning of various activities in the College. Members of Student's Council are also present in Library Committee and IQAC.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Formation of different statutory subcommittees for proper functioning of academic and administrative affairs of Balurghat College. This includes formation of Examination Committee, Admission Committee, and Grievance

Redressal Cell. The members of this committee acted upon their own cognitive abilities and resolved issues that appeared during the academic year. Various stakeholders are members of different subcommittees that are responsible for strategy making and proper functioning of the college. For example, Non Teaching Staff members are part of Anti-Ragging committee, admission committee. Student Council members are part of Governing Body, Anti Ragging committee etc. Women non teaching staff members are also part of women development cell which act on the operational level of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	UG section of the college is governed by the curriculum of University of Gourbanga. o Despite the constraints regarding curriculum development, College has introduced class tests as part of CIE in 2014-15, and in this regard, curriculum is divided into suitable modules. Students are given specific modules for class tests, and also asked to work on assignments based on class tests module. This ensured better effective delivery of curriculum content to the students. o A few departments also adopted field trips and educational excursions as part of their curriculum, which helped them to connect the part of curriculum to real life situations.
Teaching and Learning	1.Class tests are introduced in 20percent of the departments as a part of CIE, which definitely improved the quality of teaching learning process. 2.Introduction of ICT tools are also made possible from this academic year as all HoDs are provided with a laptop, by the college. 3.Wi-Fi connection is established in certain areas of the college. 4.The library is equipped with ebooks and e-journals, which can be accessed by both teachers and students. Seminars are organised by various departments. 5.Museum inside Balurghat College campus has been used by History students and faculty members
Examination and Evaluation	The Undergraduate section is governed by University of Gourbanga, so the college has to follow the pattern of Examination set by UGB strictly. However, the college has introduced class tests in 20 percent of the departments, as a part of Continuous

	Internal Evaluation process.
Research and Development	<ul style="list-style-type: none"> <li>o CAS proposal for 3 faculty members were forwarded by IQAC to competent authorities for favourable considerations.</li> <li>o IQAC has created awareness among faculty members for submitting research proposals to Funding authorities.</li> <li>o Dr Gouri Das currently has a research project, and Dr. Laxman Saha has also submitted a major research proposal to DST.</li> </ul>
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> <li>o Students are encouraged by faculty members from various departments to visit central library. Faculty members often mention reference books which are stored in central library, which compels the students to visit the central library.</li> <li>o Use of ICT tools in teaching learning process has been enhanced by use of laptop. All HoDs were provided a laptop for use in teaching learning process by the college.</li> <li>o Wifi facility available in various locations of the college.</li> </ul>
Human Resource Management	<ul style="list-style-type: none"> <li>o New IQAC coordinators were elected for smooth functioning of IQAC twice in this academic session.</li> <li>o Admission committees, examination cell and other relevant committees are formed to properly utilise the expertise of faculty members in various fields, for overall development of the college.</li> </ul>
Admission of Students	<ul style="list-style-type: none"> <li>o Separate admission committee comprised of faculty members was in charge of the admission process. A committee involving both student council members and faculty members dealt any issues related to admission process promptly.</li> <li>o Online applications were invited from the students for admission into the college, though the admission procedure was held offline based on merit of the students. Total procedure of admission will soon be held completely via online .</li> </ul>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Website of Balurghat College
Administration	Tally software has been used in the college administration
Finance and Accounts	Tally software to maintain college accounts, Reception of salary fund from Govt through HRMS portal

Student Admission and Support	Online application for student admission in 1st year
Examination	Seat arrangement for Test Examinations and University examinations

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2014	No teacher	Not Applicable	Not Applicable	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	Training programme for UGB Examinations	Training programme for Admission for 2015-16 session	06/02/2015	06/02/2015	30	10
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
4th Refresher Course	3	20/08/2014	09/09/2014	21
Workshop on Basic Application with ILWIS GIS Software	1	20/11/2014	22/11/2014	3
Winter School on remote sensing and GIS	1	11/12/2014	31/12/2014	21
Refresher Course	1	10/10/2014	30/10/2014	21



Special summer school on the theme	1	29/05/2015	18/06/2015	21
21st Orientation Programme	1	26/02/2015	25/03/2015	28
Workshop on Proposed UG Syllabus in Commerce	1	05/05/2015	05/05/2015	1
Refresher Course	1	10/03/2015	30/03/2015	21
Fourth Refresher course in Mathematics, University of North Bengal	1	08/01/2014	28/01/2014	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	4	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GSLI Staff Cooperative Fund	GSLI Staff Cooperative Fund	Half tution waiver and Full tution waiver schemes

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External Audit performed by AG Bengal.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No funds	0	No purpose
No file uploaded.		

6.4.3 – Total corpus fund generated

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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Nill	Nill

Administrative	No	Nil	Nil	Nil
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Parent Teachers association

6.5.3 – Development programmes for support staff (at least three)

Training programme for PG course operation. Training for HRMS portal operation. Computer training for administrative staffs in the office.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Library has acquired a number of reference books 2. The College has set up Research and Publication committee 3. College has acquired many computers and laptops in the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2014	Orientation programme FOR 1st Year Students	20/08/2014	20/08/2014	21/08/2014	523
2015	Recent development in Mathematics and its Application	14/02/2015	14/02/2015	15/02/2015	112
2015	Literature and Marginality Issues and Perspectives	02/03/2015	02/03/2015	02/03/2015	25
No file uploaded.					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BA	12/03/2015	12/03/2015	79	46

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Vinyl boards and stickers are displayed throughout the campus promoting awareness Tree Plantation

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Any other similar facility	Yes	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	1	1	17/03/2015	7	Swachh Bharat	Community Awareness Programme	70
No file uploaded.							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Balurghat College Code of Conduct Handbook	01/07/2014	Proper action is taken as per code of conduct handbook guidelines regarding admission procedures, Boys Hostel issues, attendance of students etc.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Republic Day	26/01/2015	26/01/2015	200
Independence Day	15/08/2014	15/08/2014	220
International Women day	12/03/2015	12/03/2015	125
International Mother Language Day	21/02/2015	21/02/2015	102
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Ecofriendly mode of transportations
2. Save water
3. Medicinal plant garden
4. Use of Organic manures
5. Save energy and electricity
6. Proper disposal in laboratories

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Swachh Bharat Abhijan , organised by NSS , where 70 students participated, created awareness about cleanliness of campus and importance of cleanliness in our daily life. The campus is made Tobacco free.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.balurghatcollege.ac.in/wp-content/uploads/2019/05/Institutional-Best-Practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In keeping with the motto of the college empowerment through education, the staff of Balurghat College continuously strive to encourage and emphasise on the education of its students. The college is situated in the rural belt and many of the students come from economically weak and socially backward section of the society, many of them being first generation learners. The college arranges 50 percent waiver of the college tuition fees for financially backward students. The Kanyasri Prokolpo of the State Government is also implemented successfully since 2014-2015 for encouraging the girl students to continue their formal education. Around 300 students on an average per year have been enjoying the benefits of Kanyasri Prokolpo for the past five years

Provide the weblink of the institution

<http://www.balurghatcollege.ac.in/wp-content/uploads/2019/06/Institutional-Distinctiveness.pdf>

### 8.Future Plans of Actions for Next Academic Year

IQAC plans to continue the orientation programme for all 1st year students, which will enable students to get acclimated with college for both curricular and extracurricular aspects. E-governance procedures for admission of students in UG and PG courses to be implemented from the next academic session, which will expedite the admission procedure and no. of discrepancies regarding admission can be minimized. IQAC also plans to organize NAAC related workshop to increase awareness among stakeholders regarding NAAC Reaccreditation process.